OTTAWA COUNTY LAND BANK AUTHORITY

Agenda

Wednesday, August 26, 2026, at 8:30 a.m.

Cedar Conference Room, Fillmore Administration Building,

West Olive, MI

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENT: Limited to Agenda Items.

CONSENT ITEMS:

Approval of Land Bank Authority Meeting Minutes for July 24, 2026 and Agenda for August 26, 2026 meeting.

INFORMATION ITEMS:

1. Update on 402 E 8th Street, Holland project.
2. Review of Ottawa County Land Bank Authority 2025-2026 revenues and expenditures through July 31, 2026.

ACTION ITEMS:

1. Ottawa County Treasurer's Auction of 435 W 21st Street, Holland

   Suggested Motion: Authorize the Land Bank Authority Chair to bid no more than $50,000 on the 435 W 21st Street, Holland property.

2. Michigan Land Bank Authority Leadership Summit

   Suggested Motion: Authorize the Land Bank Authority Chair to register for and obtain hotel rooms for three attendees of the Michigan Land Bank Authority Leadership Summit.

3. 2026 Budget Adjustment

   Suggested Motion: Increase Conference & Training Reg Fee expense from $2,000 to $3,150 to cover registration costs for the 2026 Michigan Land Bank Authority Leadership Summit.

OTHER BUSINESS: None.

PUBLIC COMMENT: Limited to 3 minutes for each individual.

MISCELLANEOUS ITEMS:

1. Next Meeting: September 18, 2026, at 8:30 a.m. in the Cedar Conference Room.

ADJOURNMENT:

Ottawa County Land Bank Authority

Friday, June 26, 2026 – draft minutes

Called to order by Maday at 8:32 a.m.

Roll call:

Present: Brugger, Dissette, Maday, Marco, Strikwerda, TeSlaa
Absent: Clark, DeHaan, VanHaitsma

Guests in attendance: R. Clark, Huttenga, Sachs, Royster

Public Comments:
None.

Consent Items:
Moved by Dissette to approve the consent items on the agenda including the minutes of the May 22, 2026 Land Bank Authority Meeting and the June 26, 2026 Land Bank Authority Meeting Agenda. Support by Brugger. All voted aye-motion carried.

Information Items:

1. TeSlaa provided an update on the Blight Elimination Grant for 402 E 8th Street in Holland. It will go out for bid on July 7 for a new parking lot. It will be required to be completed by October 16.

Royster arrived.

2. Huttenga provided an update on the 435 W 21st St Holland project. The grant deadline is September 30. Aiming for completion by the end of August for this project. A hazmat survey was just completed. It will be used to adjust the bid. So far, Habitat for Humanity and a sobriety house have expressed interest. The RFP process will require the use of a realtor.
3. Maday reviewed the Ottawa County Land Bank Authority 2025-2026 revenues and expenditures through May 31, 2026.

Action Items:

1. The creation of a Land Bank Authority Realtor RFP Committee was discussed. Huttenga and R. Clark offered their experience and will attend meetings as staff support.

Moved by Dissette to create a Land Bank Authority Realtor RFP Committee made up of: TeSlaa, Maday, and Cheryl Clark. Support by Marco. All voted aye-motion carried.

2. An increase to the Prof Serv Audit Expense from $2,500 to $4,450 to cover the cost of the audit was discussed. Motion carried by the following votes: Ayes: Brugger, Dissette, Maday, Marco, Strikwerda, TeSlaa

Moved by Dissette to approve an increase to Prof Serv Audit Expense from $2,500 to $4,450 to cover the cost of the audit. Support by Brugger. All voted aye-motion carried.

Other Business:
Dissette mentioned the Senate Bill for Brownfield Redevelopment Expansion. This will increase the maximum grant loan package cap from $1 million to $2 million along with other adjustments. If this bill makes it through it will be a good opportunity.

Public Comments:
James Royster from Habitat for Humanity mentioned they are interested in purchasing property and are looking for help with gap funding.

Miscellaneous Items:
The next meeting is scheduled for July 24, 2026, at 8:30 a.m. in the Cedar Room.

Adjournment:
Meeting adjourned at 8:57 a.m.

OTTAWA COUNTY LAND BANK AUTHORITY REVENUE & EXPENSE BREAKDOWN
Org: 53670501

As of 7/31/2026

GL #	REVENUE			
402010	CURRENT PROPERTY TAXES	$	-	
665000	INTEREST ON INVESTMENTS	$	1,486.08	Interest Earned
665010	FAIR VALUE (GAIN/LOSS)	$	(374.54)	Reverses the entry made on 9/30/25
672000	OTHER REVENUE	$	30.00	Sold Holland Twp parcel to neighbor
673000	GAIN/LOSS ON SALE OF ASSETS	$	1.00	Sold Holland Twp parcel to neighbor
GL #	EXPENSES			
801100	PROF SERVICES LEGAL	$	-	
802011	PROF SERVICES AUDIT	$	2,500.00	Audit
804000	MEMBERSHIP/DUES/LICENSING	$	250.00	MLBA Dues
807030	PROCESS ADMINISTRATION	$	30.00	Record Quit Claim Deed for sale of Holland Twp parcel
860000	TRAVEL MILEAGE	$	604.65	Mileage to conference
956000	CONFERENCE & TRAINING REG FEE	$	2,247.64	MLBA Conference
967010	PROJECT COSTS	$	-	

Cheryl Clark

From: Cheryl Clark
Sent: Thursday, August 6, 2026 3:03 PM
To: Becky Huttenga; Brian Dissette; Chris Marco; Dan Strikwerda; Josh Brugger; Laurie Van Haitsma; Paul Sachs; Russell TeSlaa; Ruth Clark; Terry DeHaan; Tim Maday
Subject: MLBA Leadership Summit
Attachments: Agenda 2026_DRAFT_8.4.2026.pdf

Good afternoon!

I have been notified that the Early Bird Registration for the Michigan Land Bank Association Leadership Summit is open through August 28.

The cost to attend the summit is as follows:

- $300 Wednesday 10/7 through Friday 10/9
- $200 Thursday 10/8 only

Please look over the attached draft agenda for the Summit and let me know **by August 17** if you would be interested in attending the whole Summit or if you are interested in attending on Thursday only. We will vote on this at our August 28 meeting.

Thank you,

CHERYL CLARK, ACPFIM
Ottawa County Treasurer
Ottawa County Land Bank Authority Chair
Ottawa County Treasurer's Office
12220 Fillmore, Room 155
West Olive, Michigan 49460
P: 616-994-4503
cclark@miOttawa.org
www.miOttawa.org

OTTAWA COUNTY LAND BANK AUTHORITY
Org: 53670501

GL #		2026 Budget	2026 Actual	
	REVENUE			
402010	CURRENT PROPERTY TAXES	$ -	$ -	
665000	INTEREST ON INVESTMENTS	$ 851.77	$ 1,486.08	
665010	FAIR VALUE (GAIN/LOSS)		$ (374.54)	Reverses the entry made on 9/30/25
672000	OTHER REVENUE	$ 294,200.00	$ 30.00	
673000	GAIN/LOSS ON SALE OF ASSETS	$ -	$ 1.00	
		$ 295,051.77	**$ 1,142.54**	
GL #	**EXPENSES**			
801100	PROF SERVICES LEGAL	$ 600.00	$ -	
802011	PROF SERVICES AUDIT	$ 4,450.00	$ 2,500.00	Audit
804000	MEMBERSHIP/DUES/LICENSING	$ 125.00	$ 250.00	MALB
807030	PROCESS ADMINISTRATION	$ -	$ 30.00	
860000	TRAVEL MILEAGE	$ 1,000.00	$ 604.65	MALB Annual Conference
956000	CONFERENCE & TRAINING REG FEE	$ 2,000.00	$ 2,247.64	MALB Annual Conference registration, hotel & meals
967010	PROJECT COSTS	$ 288,753.00	$ -	
		$ 296,928.00	**$ 5,632.29**	
	NET	**$ (1,876.23)**	**$ (4,489.75)**	
2025	**YEAR END FUND BALANCE**	**$ 71,319.80**		
2026	**YEAR END FUND BALANCE**	**$ 69,443.57**		

3/27/2026 Budget Adjustment: increase 802011 Prof Services Audit from $1,000 to $2,500
3/27/2026 Budget Adjustment: decrease 967010 Project Costs from $465,000 to $288,753
3/27/2026 Budget Adjustment: decrease 672000 Other Revenue from $465,000 to $294,200
6/26/2026 Budget Adjustment: increase 802011 Prof Services Audit from $2,500 to $4450
8/26/2026 Budget Adjustment: increase 956000 Conference & Training Reg Fee from $2,000 to $3,150

MLBA LEADERSHIP SUMMIT 2026

October 7-9, 2026

Hotel Information:
Double Tree by Hilton
50 Capital Ave SW
Battle Creek, MI 49017

All sessions are held at the hotel

AGENDA

Wednesday, October 7th

11:00-12:00 PM **Board Meeting (replaces 10.15.2026 meeting) – Details from Michelle Thompson TBA**

1:00-1:45 PM **Registration Table Open**
Welcome attendees to the MLBA Leadership Summit 2026 conference!
Check-in and pick up conference materials

Mariah Monahan, Office Coordinator, Calhoun County Land Bank

Location*: Near Conference Rooms*

Land Bank Share Sessions – *All Sessions will be held in Novus Ballroom II & III*

1:30-1:40 PM **Welcome and Kick Off**
Speaker: TBA

1:40-2:20 PM **Development – Dollars, Demos, Doors**
Description: Kalamazoo County will share how funding has taken blight/demolition to development of new housing

Introduction/Moderator: *Wes Prince, Treasurer, Bay County*

Speakers*: Thomas Whitener, Treasurer, Kalamazoo County & Chair, Kalamazoo County Land Bank*
Zac Bauer, Executive Director, Kalamazoo County Land Bank

2:20-2:35 PM **Break**

2:35-3:20 PM **Condo Row Houses**
Description: A creative use of contiguous lots by providing density with updated housing options. Great choice for folks who want minimal housing maintenance.

Introduction/Moderator: *Amy Rose Robinson, Assistant Director, Calhoun County Land Bank*

Speakers*: Zac Bauer, Executive Director, Kalamazoo County Land Bank*
Roxanne Case, Executive Director, Ingham County Land Bank
Michael Freeman, Executive Director, Genesee County Land Bank

DRAFT

3:30-4:30 PM **Community Investment Fund Project**

Description: Hear how the Community Investment Fund changes the model of real estate investment to benefit the local economy again.

Introduction/Moderator: *Roxanne Case, Executive Director, Ingham County Land Bank*

Speakers*: Brent Forsberg, Forsberg Real Estate Company*
Chris Miller, CEO, National Coalition for Community Capital

5:30 -8:30 PM **Progressive-ish Dinner (All walkable, downtown Battle Creek – 80-person limit)**

Two Drink Tickets included
5:30 - Stop 1: Café Rica – Happy Hour – Tapas and Specialty Cocktails
6:30 - Stop 2: New Holland Brewery – Main Course - Pizza, Salad, and Brew
7:15 - Stop 3: Mitts to Pits - Desserts

8:30 – 11:00 PM **Hospitality Room - Cards and Conversation!**

Location*: Parlor Suite Room (TBD) – Sponsored by Title Check*

Thursday, October 8th

7:30 – 9:00 AM **Breakfast & Registration Table Open**

Welcome attendees to the MLBA Leadership Summit 2026 conference!
Check-in and pick up conference materials

Mariah Monahan, Office Coordinator, Calhoun County Land Bank

Location*: Novus Ballroom*

8:15 – 9:00 AM **Welcome to the MLBA Leadership Summit 2026**

Rachel Nelson, MLBA President, Treasurer, Manistee County & Chair, Manistee County Land Bank Authority

Welcome to Battle Creek
Introduction: *Krista Trout Edwards, Executive Director, Calhoun County Land Bank*

Speaker*: Derek King, Chair, Calhoun County Board of Commission & Secretary, Calhoun County Land Bank*

9:05 – 9:50 AM **Speed Networking - 3 minutes in a 1:1 Meet & Greet**

Seasoned land bankers (10+ years) stay put while newbies with 9 years or less in land banking move down the line. Please bring your business cards.

Introduction/Moderator*: Roxanne Case, Executive Director, Ingham County Land Bank*
Amy Rose Robinson, Assistant Director, Calhoun County Land Bank

9:50 – 10:00 AM **Break**

DRAFT

10:00 – 10:50 AM **BREAK OUT SESSIONS**

Track 1 – Seasoned Land Banks	Track 2 – New Up & Coming Land Banks
Session: Housing Millage How To	**Session:** ABCs Formation to Organization
Description: How to commence a housing millage, how funds are distributed, and challenges and considerations	**Description**: The need-to-knows from formation to organization of the land bank structure
Speakers: *Mary Balkema, Director, Kalamazoo County* *Alan Fox, Treasurer, Ingham County & Chair, Ingham County Land Bank*	**Speakers**: *Jeff Huntington, Operations Director, State Land Bank* *Michelle Thompson, Executive Director, Michigan Land Bank Association*
Moderator: *Eric Schertzing, MLBA Consultant*	**Moderator**: *Roxanne Case, Executive Director, Ingham County Land Bank*
Location: *Meeting Room Meeting Rooms 1 & 2*	**Location**: *Meeting Rooms 3 & 4*

10:50 – 10:55 AM **Break**

10:55 – 11:55 AM **BREAK OUT SESSIONS**

Track 1 – Seasoned Land Banks	Track 2 – New Up & Coming Land Banks
Session: Land Reuse Strategy Panel	**Session**: How to Serve Well (Board Members & Executive Directors)
Description: How to organize, develop, and outreach to conduct successful land reuse strategy groups for a targeted area	**Description**: What you need to know as a board member to support your land bank & Executive Director. For Executive Directors: how and what to communicate to your board members to keep them informed and prepared.
Speakers: *Centhia Fleming, WHN Advisory Committee Member;* *Jim Moreno, Neighborhood Planning Council 1 Chair;* *Quinton Hay, Housing Projects Coordinator, Calhoun County Land Bank*	**Speakers**: *John Hart, Board Member, Calhoun County Land Bank & Small Business Development Director City of Battle Creek* *Ryan Sebolt, Board Member, Ingham County Land Bank & Chair of County Commission*
Moderator: *Amy Rose Robinson, Assistant Director, Calhoun County Land Bank*	**Moderator**: *Krista Trout-Edwards, Executive Director, Calhoun County Land Bank*
Location: *Meeting Rooms 1 & 2*	**Location**: *Meeting Rooms 3 & 4*

12:00 – 1:15 PM **Lunch with Associate Members and Sponsors**

Introduction/Moderator: *Eric Schertzing, Consultant, Michigan Land Bank Association (MLBA)*

Speakers: *Associate Members/Sponsors*
Learn more about our MLBA Associate Members who support and lend their expertise to our projects and communities. We are bringing them to you at lunch; please be sure to visit their tables for more information and connection**.**

1:20 – 2:10 PM **BREAK OUT SESSIONS**

Track 1 – Seasoned Land Banks	Track 2 – New Up & Coming Land Banks
Session: Legal Loans & Such	**Session**: How to Fund Your Land Bank
Description: Can land banks borrow money? Our panel of attorneys will explain how and in which ways this is legal	**Description**: How are others funding their land bank once initial formation is complete? Ask questions of a seasoned panel
Speakers: *Rachel Foster, Partner, Warner, Norcross & Judd LLP* *Kurt Brauer, Partner, Warner, Norcross & Judd LLP* *Patrick Ennis, General Counsel, State Land Bank Authority*	**Speakers**: *Melinda Weaver, Calhoun County Treasurer, Chair, Calhoun County Land Bank* *Jill Robinson, Executive Director, Oakland County*

	Hope Anderson, Treasurer, Cass County and Chair, Cass County Land Bank
Moderator: *Krista Trout-Edwards, Executive Director, Calhoun County Land Bank*	***Moderator**: Doug Booth, Business Manager, City of Grand Rapids Economic Development & Land Bank*
Location: *Meeting Rooms 1 & 2*	**Location**: *Meeting Rooms 3 & 4*

2:10 – 2:15 PM **Break**

2:15 – 3:00 PM **BREAK OUT SESSIONS**

Track 1 – Seasoned Land Banks	Track 2 – New Up & Coming Land Banks
Session: Emerging Developers & Land Banks	**Session**: How to Grow Your Land Bank
Description: Can land banks borrow money? Our panel of attorneys will explain how and in which ways this is legal.	**Description**: Transitions from new to seasoned are slow and steady or fast and furious. Sharing seeds to flowers with emerging land banks
Speakers: *Robert Blanchard, Owner, 66 Builders Inc* *Benita Krill, Owner, Ready2Rent Spaces LLC & MI Path Home*	**Speakers**: *Krista Trout-Edwards, Executive Director, Calhoun County Land Bank* *Zac Bauer, Executive Director, Kalamazoo, County Land Bank* *Antonio Adan, Executive Director, Marquette County Land Bank*
Moderator: *Tonesha Heath, Property Projects Coordinator, Calhoun County Land Bank*	**Moderator**: *Julie Sorenson, Shiawassee County Treasurer*
Location: *Meeting Rooms 1 & 2*	**Location**: *Meeting Rooms 3 & 4*

3:00-3:20 PM **Break with Snacks**

3:20 – 4:00 PM **BREAK OUT SESSIONS**

Track 1 – Seasoned Land Banks	Track 2 – New Up & Coming Land Banks
Session: Land Conservancy	**Session**: Land Bank Leadership Roundtable – Practical Advice for Up & Coming Land Banks
Description: What to do with swamps/wetlands, contaminated, or undevelopable land? Learn about options for these parcels	**Description**: Join a panel of experienced leaders for an open discussion on what it takes to build/sustain a successful land bank
Speakers: *Ryan Matthews, NEED Title, NEED affiliation* *NEED CONTACT, Grand Traverse County ??*	**Speakers**: *Alan Fox, Treasurer, Ingham County & Chair, Ingham County Land Bank* *Christina Kelly, Director of Community Impact, Genessee County Land Bank* *Rob Linn, NEED TITLE, Detroit City Land Bank*
Moderator: *Mary Mitchell, Treasurer and Chair, Emmett County Land Bank*	**Moderator**: *Anne Wistow, Deputy Director, Wayne County Land Bank*
Location: *Meeting Rooms 1 & 2*	**Location**: *Meeting Rooms 3 & 4*

4:10 – 5:45 PM **Bus departs for Battle Creek Tour**

6:00 – 6:30 PM **Social Hour at Double Tree by Hilton**

6:30 – 7:30 PM **Dinner at Double Tree by Hilton in Novus Ballroom II & III**
Rachel Nelson, MLBA President, Treasurer, Manistee County & Chair, Manistee County Land Bank Authority

Welcome to Battle Creek
Introduction*: TBD*

Speaker*: Senator Sarah Anthony, State of Michigan Senate, Appropriation Chair*

8:15 – 9:15 PM **Line Dancing BC Style**
Instructor: *Crystal Hall*
Location*: Novus Ballroom I*

8:45 – 11:00 PM **Hospitality Room - Cards and Conversation!**
Location: *Parlor Suite Room (TBD) – Sponsored by Title Check*

Friday, October 9th – *All sessions are held in Novus Ballroom II & III*

7:30 – 8:45 AM **Breakfast**
Location: *Novus Ballroom II & III*

8:15 – 9:00 AM **MLBA Leadership Summit 2026 – Thank YOU for all YOU do.**
Introduction*: Rachel Nelson, President, MLBA & Treasurer & Chair, Manistee County Land Bank Authority*

Speaker*: Melinda Weaver, Treasurer, Calhoun County & Chair, Calhoun County Land Bank*

9:00 – 9:25 AM **Preview of BEP Funds Spent**
Description: State Land Bank Authority preliminary numbers on Blight Elimination Program Funding Rounds 3 & 4

Introduction/Moderator: *Joseph Rivet, Executive Director, State Land Bank Authority*

Speakers*: Adam Robach, Property Specialist, State Land Bank Authority*
Jeff Huntington, Operations Manager, State Land Bank Authority

9:25-9:30 AM **Break**

9:30-9:55 AM **Policy & Legislative Committee Updates**
Description: The Policy Committee will share updates that pertain to the work of land banks growing out of Rafaeli, Tyler and Pung decision, as well as a legislative update on land bank funding.

Introduction/Moderator: *Krista Trout-Edwards, Executive Director, Calhoun County Land Bank*

Speakers*: Alan Fox, Treasurer, Ingham County & Chair, Ingham County Land Bank Authority*

9:55 – 10:05 AM **Break**

10:05 – 10:35 AM **State Land Bank Authority New Opportunities**
Description: New programming available through the State Land Bank, help for newer land banks, plus.

Moderator*: Jeff Huntington, Operations Manager, State Land Bank Authority*

Speakers*: Joseph Rivet, Executive Director of State Land Bank Authority*

DRAFT

10:35 – 11:15 AM **MSHDA, EGLE, MEDC, NLBN Funding Opportunities & Updates**

Description: Opportunities for funding that may be available through state agencies that can provide assistance for projects.

Moderator*: NEED – New MLBA Executive Director?*

Speakers: *Douglas Koop, Brownfield Coordinator, EGLE*
NEED, Center for Community Progress
Rachel Presley, Specialist, Neighborhood Development, Michigan State Housing Development Authority
Tonya Joy, Director Neighborhood Development Division, Michigan State Housing De elopement Authority
Nate Scramlin, Redevelopment Services NEED, Michigan Economic Development Corp

11:15 – 11:40 AM **Leveraging EPA $ for Local Development**

Description: Need assistance for challenging properties with environmental issues, Brownfield Assessment funding for Phase I, Phase II, Baseline Environmental Assessments for liability protection

Moderator*: Quinton Hay, Housing Projects Coordinator, Calhoun County Land Bank Authority*

Speakers: *Krista Trout-Edwards, Executive Director, Calhoun County Land Bank Authority*
Davin Ojala, Regional Leader, Senior Consultant, SME

11:50 – 1:00 AM **Lunch**

Introduction*: NEED*

Speaker*: Amy Hovey, Executive Director, Michigan State Housing Development Authority*

Close of the Conference & Complete Evaluations

Speaker: *Michelle Thompson or NEW, Executive Director, MLBA*

Thank you for attending the MLBA Leadership Summit 2026!

Please complete your evaluations!

We look forward to seeing you in 2027 at Crystal Mountain in Thompsonville – Host County: Manistee!

DRAFT