Agenda
Appointment & Alignment Committee
West Olive Administration Building – Board Room and YouTube
12220 Fillmore Street, West Olive, MI 49460
Tuesday, August 25, 2026
8:30 AM

Public Comment

Approval of Agenda

Consent Resolutions:

1. Approval of minutes from the July 28, 2026, Appointment & Alignment Committee meeting.

Agenda and Action Requests:

1. Housing Advisory Board – City or Village Representative Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

   Jennifer Johnson Devin Shea

   and to select one (1) to fill one (1) Housing Advisory Board City or Village Representative seat vacancy for a staggered term beginning immediately and ending December 31, 2028.

2. Housing Advisory Board – General Business Community Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

   Bill Ellingboe Christopher Marco Elisa Hoekwater Jennifer Scott

   and to select one (1) to fill one (1) Housing Advisory Board General Business seat vacancy for a staggered term beginning immediately and ending December 31, 2028.

3. Housing Advisory Board – Housing Advocacy Community Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

   Erin Kamphuis Jennifer Scott John (Field) Reichardt Judith Dembowske
   Mark Allen Naviah Duron Randall Kortering Rebecca Hopp
   Regina Sjoberg

   and to select one (1) to fill one (1) Housing Advisory Board Housing Advocacy Community seat vacancy for a staggered term beginning immediately and ending December 31, 2027.

4. Housing Advisory Board – Nonprofit Developer Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

   Dave Rozman Steve Grose

   and to select one (1) to fill one (1) Housing Advisory Board Nonprofit Developer seat vacancy for a staggered term beginning immediately and ending December 31, 2027.

5. Housing Advisory Board – Township Representative Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

   Jerry Rabideau Randall Kortering

   and to select one (1) to fill one (1) Housing Advisory Board Township Representative seat vacancy for a staggered term beginning immediately and ending December 31, 2028.

6. Community Corrections Advisory Board- Defense Attorney Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

   Brandon Barthelemy Christine Tober

   and to select one (1) to fill one (1) Community Correction Advisory Board Defense Attorney seat vacancy to serve the remainder of the current term through December 31, 2026, and the following term beginning January 1, 2027, and ending December 31, 2029.

Discussion Items

Public Comment

Adjournment at Call of Chairperson

Note: Public comments on the day's business are to be limited to three (3) minutes.

APPOINTMENT & ALIGNMENT COMMITTEE

Proposed Minutes

DATE: July 28, 2026

TIME: 5:30 p.m.

PLACE: Fillmore Street Complex

PRESENT: Douglas Zylstra, Josh Brugger, Jim Barry, Joe Moss, Jordan Jorritsma. (5)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: APPROVAL OF AGENDA

AA 26-012 Motion: To approve the agenda of today.
Moved by: Moss UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

AA 26-013 Motion: To approve the minutes from the March 24, 2026, Appointment & Alignment Committee meeting.
Moved by: Brugger UNANIMOUS

SUBJECT: VETERANS SERVICES COMMITTEE-WAR VETERAN SEAT

AA 26-014 Motion: To accept and forward to the Board of Commissioners the nominations of

Joseph Alfonso	Kenneth Cooper	Russell Miller	Brian Zeemering
Robin Bailey	Harry Dyck	Dustin Parlin	
Brandon Barber	Mark Ebels	Eric Rasmussen	
Roger Blaha	Charles Kayser	Andrew Smith	
Leviticus Cain	Mikal MacDonald	Darrel Turner	

and to select one (1) to fill one (1) Veterans Services Committee War Veteran mid-term vacancy beginning immediately and ending December 31, 2028.
Moved by: Brugger

Roll Call Vote:

Moss-MacDonald	Barry-MacDonald	Zylstra-Cain
Brugger-MacDonald	Jorritsma-MacDonald	

With 4 votes, Mikal MacDonald is the recommendation to the Board of Commissioners.

Motion AA 26-014 passed by the following votes: Yeas: Joe Moss, Jim Barry, Doug Zylstra, Josh Brugger, Jordan Jorritsma. (5)

SUBJECT: VETERANS SERVICES COMMITTEE – SEAT TITLE

AA 26-015 Motion: To approve and forward to the Board of Commissioners the recommendation to change the seat title from War Veteran to Active-Duty Veteran on the Veterans Services Committee per MCL Section 35.621.
Moved by: Moss UNANIMOUS

SUBJECT: COMMUNITY ACTION AGENCY ADVISORY BOARD – PRIVATE SECTOR SEAT

AA 26-016 Motion: To accept and forward to the Board of Commissioners the nominations of

Charles DeLeeuw Kristi Drooger Callie Melton

and to select one (1) to fill one (1) Community Action Agency Advisory Board Private Sector vacancy beginning immediately and ending July 27, 2029.
Moved by: Zylstra

Roll Call Vote:

Moss-Drooger Barry-Drooger Zylstra-Drooger
Brugger-Melton Jorritsma-Drooger

With 4 votes, Kristi Drooger is the recommendation to the Board of Commissioners.

Motion AA 26-016 passed by the following votes: Yeas: Joe Moss, Jim Barry, Doug Zylstra, Josh Brugger, Jordan Jorritsma. (5)

SUBJECT: DISCUSSION ITEMS

None.

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: ADJOURNMENT

The chairperson called for adjournment at 5:51 p.m.

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	08/25/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Housing Advisory Board - City or Village Representative

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:
Jennifer Johnson and Devin Shea
and to select one (1) to fill one (1) Housing Advisory Board City or Village Representative seat vacancy for a staggered term beginning immediately and ending December 31, 2028.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date

Form Last Revised 8/30/2019

Jennifer Lynn Johnson

Committee: Ottawa County Housing Advisory Board

Seat: City or Village Representative

Education

School

Davenport University

Degree

Bachelors of Science in Marketing

School

Spring Lake High School

Degree

High School Diploma

Employment Background

Current Employer

LMCU

Position

Market Leader

Responsibilities: *(Max length: 1000)*

As a Market Leader, I provide strategic leadership for multiple branch locations, focusing on employee development, operational excellence, business growth, and community engagement. I coach and support branch leadership teams, drive membership, loan, and deposit growth, cultivate relationships with business members and community organizations, and ensure exceptional member experiences. Through collaboration, business development, and talent development, I work to strengthen market performance while advancing LMCU's mission and presence within the communities we serve.

Previous Employer

Position

Chase

Personal Banker

Responsibilities: *(Max length: 1000)*

As a Personal Banker, I built strong member relationships through consultative financial conversations, helping customers identify solutions that meet their immediate and long-term financial needs. I opened and serviced accounts, originated consumer lending products, delivered exceptional customer experiences, and connected customers with specialized financial services when appropriate.

Other Information

How many years have you lived in Ottawa County?

44

Are you or any member of your family currently employed by Ottawa or any other unit of government?

○ Yes ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I currently serve as an elected Village Council Member for the Village of Spring Lake. In addition to my council responsibilities, I previously served as the Village Council liaison to the Parks and Recreation Board, working closely with community volunteers and stakeholders to support recreational programming, park improvements, and initiatives that enhance the quality of life for residents and visitors.
I currently serve as the Village Council liaison to the Planning Commission, Zoning Board of Appeals (ZBA), and Joint Village-Township meetings. In these roles, I help facilitate communication and collaboration between boards, commissions, and local government.
Beyond municipal service, I have also served on nonprofit and civic boards, including as a past board member of Tri-Cities Habitat for Humanity, a current board member of Homeless Prevention Partners, and a current Foundation Board member for the Grand Haven, Spring Lake and Ferrysburg Chamber of Commerce.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I want to be considered for this appointment because this community has been my home for my entire life. I care deeply about the people who live here and want to help ensure our county continues to be a place where individuals, families, and businesses can thrive. Having grown up here, built my career here, and invested countless hours serving local organizations, I have a strong appreciation for what makes this area special and a desire to help shape its future. I believe housing is a critical component of economic growth, workforce development, and quality of life. Ottawa County offers incredible opportunities, outstanding natural resources, strong schools, vibrant communities, and an exceptional quality of life. I want others to have the opportunity to experience all that our county has to offer, just as my family and I have throughout our lives. However, that requires ensuring housing remains attainable for people at various stages of life and income levels.

Name: Devin Shea
Email Address: [redacted]
Phone: [redacted]

Address: [redacted]

Education: West Ottawa High School (Degree: Yes); Michigan State University (Certification)

Current Employer: Self Employed- Appraisal group West Michigan LLC (COO)

Responsibilities: Manage all day to day operations and strategic planning/execution

Ottawa County Residency: 1991-2009, 2015-present

Family Employment Disclosure: No

Meeting Attendance (75%+): Yes

Board Experience: City of Holland (Zoning Board of Appeals, Ward Six Councilman); Michigan Municipal League (Transportation Subcommittee, Vice Chair); West Michigan Regional Airport Authority; Dwelling Place (Real Estate Development/Asset Management Subcommittee)

Personal Statement: The intersection of my day job as a real estate appraiser, and my interests in affordable housing provide me with a unique perspective on housing needs in Ottawa county.

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	08/25/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Housing Advisory Board - General Business Community Seat

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:
Bill Ellingboe, Christopher Marco, Elisa Hoekwater, and Jennifer Scott
and to select one (1) to fill one (1) Housing Advisory Board General Business seat vacancy for a staggered term beginning immediately and ending December 31, 2028.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Form Last Revised 8/30/2019

Bill Ellingboe

Committee: Ottawa County Housing Advisory Board

Seat: General Business Community

Education

School

University of Notre Dame

Degree

BS - Mathematics and History

School

Strayer University

Degree

MBA - Hospitality and Tourism

Employment Background

Current Employer

PMI Golden Beacon

Position

Owner/President

Responsibilities: *(Max length: 1000)*

Providing property management services to owners and tenants of residential properties in Ottawa and Kent County.

Previous Employer

Position

Applied Systems

Project Manager

Responsibilities: *(Max length: 1000)*

Managing the onboarding and implementation of agency management solutions to insurance organizations in the United States and Canada.

Other Information

How many years have you lived in Ottawa County?

18

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Member of the City of Grand Haven Planning Commission for 8 years. I served as Chair for 2 years.
President of the Grand Haven Area Community Land Trust for 5 years.
President of the Grand Haven Fraternal Order of Eagles for 2 years.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I've been interested in addressing housing concerns in Ottawa County for several years. I believe my relevant volunteer experience on local boards, in addition to the launch of a new property management business will provide valued contributions towards the interests of my fellow residents and stakeholders.

Christopher Marco

Committee: Ottawa County Housing Advisory Board

Seat: General Business Community

Education

School

Grand Valley State University

Degree

BA - Political Science

School

Grand Valley State University

Degree

MPA - State, Local, and Regional Governance

Employment Background

Current Employer

Lakeshore Advantage

Position

Director of Community Development

Responsibilities: *(Max length: 1000)*

Acts as a senior liaison between local units of government, real estate developers, non-profit organizations, and the business community to lead and advance workforce housing initiatives in the Lakeshore region. Advises partners on community and economic development tools, including Brownfield Redevelopment, Tax Increment Financing (TIF), Opportunity Zones, and other public grant funds. Assists communities and developers in navigating funding tools, preparing applications for local, state, and federal grant programs, and steering housing development projects from concept to approval. Engages with primary employers to identify growth areas and opportunities to fund, activate, and support regional community development efforts. Oversees data and project tracking to ensure accurate records of project status and funding sources, inform strategy, manage grant reporting, and communicate impact.

Previous Employer

Position

Michigan Economic Development Corporation

Program Specialist

Responsibilities: *(Max length: 1000)*

Managed state community and economic development programs. Supported projects statewide using public incentives to increase the availability of affordable housing and support economic growth. Researched and interpreted local, state, and federal policies and program guidelines. Responsible for preparing and providing policy recommendations, briefings, and presentations to the Michigan Strategic Fund Board. Led annual reporting on Brownfield Redevelopment Authorities to the State Legislature, compiled reports, drafted memos, and coordinated cross-department collaboration. Designed marketing materials, presentations, and reports to promote programs and strengthen community understanding of state initiatives. Acted as a Subject Matter Expert (SME) and senior policy advisor on Brownfield Redevelopment, SmartZones and Opportunity Zones. Provided technical assistance to businesses, developers, and local units of government to support community and economic development activities statewide.

Other Information

How many years have you lived in Ottawa County?

23

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

N/A

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I am actively engaged with the Michigan Community Development Association (MCDA), Community Economic Development Association of Michigan (CEDAM), and am a member of Grand Valley State University?s Young Alumni Council (YAC). The Young Alumni Council exists to develop and strengthen connections between young alumni, Grand Valley State University, and the greater alumni community. The Council also advises Alumni Relations on ways to support the needs and advance the interests of recent graduates. This past academic year, I was the Chairman of the Career Support and Programming Committee on the Young Alumni Council. I also serve on the County Land Bank Authority alongside a great group of local government leaders, where we work to acquire and redevelop vacant, abandoned, or tax-foreclosed properties. Its primary goal is to clear titles, eliminate blight, and return these distressed properties to productive use, thereby increasing property values and strengthening the local tax base.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

N/A

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As an active community member with a background in housing and community development, I hope to share my expertise with the Housing Advisory Board, and activate my professional network in support of the county's strategic goals as they relate to housing. Lakeshore Advantage (LSA) is the regional economic development organization for both Allegan and Ottawa county, and is a key link between the public and private sectors. With well over one hundred primary employers in the region, defined as companies who export from the region and employ 100+ workers, LSA is well-positioned as a key partner to connect with the business community, identify their priorities and growth areas, and activate industry leaders in support of housing. Serving on the Board would allow me to contribute a regional perspective, strengthen collaboration among stakeholders, and help advance practical strategies that expand housing choices and support Ottawa County's long-term economic and community success.

Elisa Hoekwater

Committee: Ottawa County Housing Advisory Board

Seat: General Business Community

Education

School

University of Michigan

Degree

Master of Urban Planning

School

University of Michigan

Degree

Graduate Certificate: Transportation Studies

Employment Background

Current Employer

Mobility Planning Consult LLC

Position

CEO, Founder

Responsibilities: *(Max length: 1000)*

Professional Consulting Services including Land Use and Transportation Analysis; Community Design and Transportation Planning; Grant Management; Strategic Planning; Project Feasibility; Customized Training, Stakeholder Input; Performance Measure Development; Transit-Oriented Design.
As Founder and CEO also complete administrative tasks, budget management and oversight, marketing, and human resources.

Previous Employer

Position

Macatawa Area Express Transportation Authority

Executive Director

Responsibilities: *(Max length: 1000)*

Coordination with MAX Authority Board; Annual Budget Preparation and Oversight; Grant Management and Monitoring; Strategic Planning; Transportation Planning; Payroll Approval; Procurement Approval; Oversight of Management Team - Including Human Resources, Operations, Mobility Management, Customer Service, Utilities.

Other Information

How many years have you lived in Ottawa County?

19

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Served as member of West Michigan Airport Authority (through March 2026); Currently serving on NAMI West Michigan Board and Juntas Nonprofit Board.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As an experienced project manager with a master's degree in urban planning and a graduate certificate in transportation studies, I am looking forward to the opportunity to contribute my professional skills as a business owner. Having called Ottawa County home for 19 years, I am familiar with housing issues and the need to plan for housing to sustain county growth. In my work with the Macatawa Area Coordinating Council (2008-2018), I worked on the region's long range transportation plan and also managed a land use - planning scenario project which forecasted future housing, employment, and transportation needs. I have also worked with transit-oriented design and am familiar with housing initiatives in West Michigan.

JENNIFER L SCOTT

Committee: Ottawa County Housing Advisory Board

Seat: General Business Community

Education

School

Barry University

Degree

MSW

School

Grand Valley State University

Degree

BS Pychology/Criminal Justice

Employment Background

Current Employer

Primary Residential Mortgage, Inc

Position

Mortgage Loan Originator

Responsibilities: *(Max length: 1000)*

Assist homebuyers find the best product for their financial situation. Assist with the application process, qualification process, and maintain contact through underwriting and closing, and follow up on an ongoing basis. Promote and educate people on our products. Create outreach opportunities to assist first time buyers and underserved potential buyers, to provide education on credit, credit guidance, and providing information on homebuyer resources and assistance we offer.
I am in charge of finding and setting up down payment assistance programs for my branch. We have our own down payment assistance product as a lender, and MSHDA, I personally learned about local resources, and have created partnerships with City of GR, Muskegon, Kalamazoo, and Ingham County which allow my branch to offer their DPA, and my goal is to partner up with similar resources across MI, as well as expand our partnership to include other options such as CLT homes.

Previous Employer

Position

ERA Reardon Realty Great Lakes

Realtor

Responsibilities: *(Max length: 1000)*

CURRENT EMPLOYER - DUAL LICENSED
Assist clients in buying, selling, and renting properties.
Provide expert advice and guidance on property values and market conditions.
Conduct property showings and open houses.
Prepare and present offers to clients and negotiate terms and conditions.
Create marketing plans to attract buyers and sellers.
Perform market analyses to determine property values.
Prepare contracts and other necessary documentation.
Stay updated on real estate laws and regulations.
Develop and maintain relationships with clients and other real estate professionals.
Manage and coordinate property listings and advertisements.
Develop and implement training for new Realtors as a Mentor in the mentorship program

Other Information

How many years have you lived in Ottawa County?

4

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I was part of Dwelling Place Housing Advocacy panel 2 years ago, currently part of Ingham County Home Buyers Crew - access to down payment assistance, affordable housing advocacy and resources to assist renters homebuyers and homeowners

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As someone who grew up in a home that had economic insecurity, I know how much a stable place to live means to a family, and also how it impacts the community as a whole when it's residents are homeowners invested in their communities, rather than a community full of transient renters. The impact providing stable and attainable housing and homeownership opportunities has on crime, schools and educational performance, community involvement and mental health is significant. I want to be an advocate for this, and to help more people in the community to access this.

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	08/25/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Housing Advisory Board - Housing Advocacy Community Seat

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:
Erin Kamphuis, Jennifer Scott, John (Field) Reichardt, Judith Dembowske, Mark Allen, Naviah Duron, Randall Kortering, Rebecca Hopp, and Regina Sjoberg
and to select one (1) to fill one (1) Housing Advisory Board Housing Advocacy Community seat vacancy for a staggered term beginning immediately and ending December 31, 2027.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Erin Kamphuis

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

Ferris State University

Degree

Associates in Accounting

School

Cornerstone University

Degree

Bachelors in Business Administration

Employment Background

Current Employer

Good Samaritan Ministries

Position

Executive Director

Responsibilities: *(Max length: 1000)*

Good Samaritan's mission is to end poverty and homelessness, in partnership with our community, by leading the way in providing affordable housing solutions and supportive services.

As the Executive Director, I lead and monitor the strategic direction of the organization, oversee daily agency operations, identify and secure funding opportunities, engage in relevant community conversations, manage the organizations multi-million-dollar operating budget, and provide inspirational leadership and support to the professional staff at Good Samaritan.

Through participation in regional collaborative efforts such as Lakeshore Housing Alliance, Community Spoke, and Project Home, I help inform and advance solutions that strengthen housing stability, economic mobility, and quality of life throughout Ottawa County.

Previous Employer

Position

Greater Ottawa County United Way

Finance Director

Responsibilities: *(Max length: 1000)*

I supported United Way's efforts to improve lives and strengthen communities by ensuring responsible stewardship of resources. My responsibilities included financial reporting, audit coordination, grant tracking, budget development, and fiduciary account oversight for multiple organizations serving across five Counties. Through this work, I contributed to partnerships and initiatives that brought together nonprofit, business, and community leaders to address local challenges and advance shared goals across the region.

Other Information

How many years have you lived in Ottawa County?

40

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- (●) Yes
- ( ) No

If yes, please describe: *Max length: 500*

My sister is employed by Ottawa County as a probation officer.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

While I have not previously served as a board member, I have developed a strong understanding of how boards function. Over the past several months, I have attended the Housing Commission meetings as a community member, gaining insight into the issues currently before the board and its role in addressing local housing challenges. In my role as an Executive Director, I work closely with a Board of Directors and have gained valuable experience in board governance, strategic decision-making, and effective collaboration between board members, committees, and organizational leadership. I believe this experience, combined with my commitment to serving the community, has prepared me to make a meaningful contribution as an advisory board member.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I am interested in serving on the Housing Advisory Board because I believe stable, attainable housing is fundamental to individual well-being and a thriving community. As Executive Director of Good Samaritan, Ottawa County's Housing Assessment and Resource Agency (HARA), I have firsthand knowledge of the housing challenges facing local residents, as well as the data and trends that inform housing planning and decision-making. Through my work, I help connect individuals and families to housing resources and engage with HUD, MSHDA, housing providers, and community organizations to understand emerging needs and identify practical solutions. My background in nonprofit leadership and finance would allow me to contribute a balanced, data-informed perspective while advocating for housing opportunities that strengthen Ottawa County and support residents across a range of income levels.

JENNIFER L SCOTT

Committee: Ottawa County Housing Advisory Board

Seat: General Business Community

Education

School

Barry University

Degree

MSW

School

Grand Valley State University

Degree

BS Pychology/Criminal Justice

Employment Background

Current Employer

Primary Residential Mortgage, Inc

Position

Mortgage Loan Originator

Responsibilities: *(Max length: 1000)*

Assist homebuyers find the best product for their financial situation. Assist with the application process, qualification process, and maintain contact through underwriting and closing, and follow up on an ongoing basis. Promote and educate people on our products. Create outreach opportunities to assist first time buyers and underserved potential buyers, to provide education on credit, credit guidance, and providing information on homebuyer resources and assistance we offer.
I am in charge of finding and setting up down payment assistance programs for my branch. We have our own down payment assistance product as a lender, and MSHDA, I personally learned about local resources, and have created partnerships with City of GR, Muskegon, Kalamazoo, and Ingham County which allow my branch to offer their DPA, and my goal is to partner up with similar resources across MI, as well as expand our partnership to include other options such as CLT homes.

Previous Employer

Position

ERA Reardon Realty Great Lakes

Realtor

Responsibilities: *(Max length: 1000)*

CURRENT EMPLOYER - DUAL LICENSED
Assist clients in buying, selling, and renting properties.
Provide expert advice and guidance on property values and market conditions.
Conduct property showings and open houses.
Prepare and present offers to clients and negotiate terms and conditions.
Create marketing plans to attract buyers and sellers.
Perform market analyses to determine property values.
Prepare contracts and other necessary documentation.
Stay updated on real estate laws and regulations.
Develop and maintain relationships with clients and other real estate professionals.
Manage and coordinate property listings and advertisements.
Develop and implement training for new Realtors as a Mentor in the mentorship program

Other Information

How many years have you lived in Ottawa County?

4

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I was part of Dwelling Place Housing Advocacy panel 2 years ago, currently part of Ingham County Home Buyers Crew - access to down payment assistance, affordable housing advocacy and resources to assist renters homebuyers and homeowners

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As someone who grew up in a home that had economic insecurity, I know how much a stable place to live means to a family, and also how it impacts the community as a whole when it's residents are homeowners invested in their communities, rather than a community full of transient renters. The impact providing stable and attainable housing and homeownership opportunities has on crime, schools and educational performance, community involvement and mental health is significant. I want to be an advocate for this, and to help more people in the community to access this.

John Field Reichardt

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

High School: The Millbrook School

Degree

Graduate

School

Colby College, Waterville, Maine

Degree

BA in Administrative Science

Employment Background

Current Employer

Ottawa County Road Commission

Position

Commissioner

Responsibilities: *(Max length: 1000)*

I am a member of the 5 member Commission that sets policy and directs the key managers of both the Road Commission and the Ottawa County Public Utilities Department.

This is NOT a full-time position.

Previous Employer

Position

State of Michigan - Department of Commerce

Director: The Michigan International Office

Responsibilities: *(Max length: 1000)*

Responsibilities included:

Assisting Michigan companies and farmers to develop international markets;

Assisting public Economic Development agencies in Michigan to recruit investment from foreign companies;

Managing Michigan's relationship with foreign governments including Consuls and Consuls General based in Michigan

Managing the activities of Michigan's 5 offices in foreign countries

Assisting the Governor's office in efforts to influence US government policy on issues relating to Michigan (including the North American Free Trade Agreement)

Managing the Michigan Export Development Authority which was a small version of the Federal Import Export Bank

Coordinating Michigan activities with "sister states" in other countries.

Other Information

How many years have you lived in Ottawa County?

53

Are you or any member of your family currently employed by Ottawa or any other unit of government?

(●) Yes ( ) No

If yes, please describe: *Max length: 500*

I am a Commissioner of the Ottawa County Road Commission

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Government Boards on which I am currently serving or have served:

West Michigan Shoreline Regional Development Commission: Policy Committee
Ottawa County Road Commission
Ottawa County Parks Commission (recently resigned)
City of Grand Haven Planning Commission
City of Grand Haven Zoning Board of Appeals
City of Grand Haven Special Committee to advise on Waterfront Development (Chair)
Grand Haven Central Business Development District Authority (founding member)
Spring Lake Village Cable Television Study Committee
Justice of the Peace, State of Maine. 1968-72

I have served on a number of non-governmental board. Please note them on my resume, which is attached.

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(●) Yes ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Though not a "specialist" in housing issues, I have a major concern that our remarkable county does not have an appropriate organization or policies to encourage the development of what I call "Attainable Housing." for the many people moving here for employment and for retirement. Policies need to be developed that maintain our quality of life (including agrfarming), but also encourage (if not enable) quality of housing which is not only well constructed, is not only cost effective but is also aesthetically pleasing so in 20 years we will not have a decaying housing stock.

Those who know me recognize that I am a "plan B" person who asks lots of questions, and often has alternative thoughts. Any good government commission needs people like this.

In the event I am not accepted as a member of this commission, I strongly suggest the County Commission add a number of "ex-officio" members to this important organization.

Judith Kay Swiftney Dembowske

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

University of Michigan

Degree

MBA

School

Grand Valley State University

Degree

BBA - Business Management/HR Management

Employment Background

Current Employer

Retired

Position

Retired

Responsibilities: *(Max length: 1000)*

Retired. Serve on the GH EDC/BRA Commission. Volunteer on the EEA.

Previous Employer

Position

RICHLAND COMMUNITY COLLEGE

Instructor in Business Department

Responsibilities: *(Max length: 1000)*

Teach Business classes as assigned.
Business Law I
Business Law II
International Business ? hybrid WebCT
Introduction to Business
Business Management
Human Relations
Labor/Mgmt. Relations
Small Business Mgmt.
Business Math
Supervision
Personnel Relations (curriculum development)

Other Information

How many years have you lived in Ottawa County?

50

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Currently serving on the GH City EDC and BRA.
I was VP and Operations Manager of a company in GR that employed 200 employees.
When teaching I served on many committees deciding curriculum and department policies.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I enjoy this type of analysis and decision making. Prior to teaching I was VP and Operations Manager for 10 years and enjoyed it. Serving on the GH EDC/BRA has really been an eye opener. I wish everyone could see the work and decision making that goes into these volunteer positions.

Mark Allen

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

University of Phoenix

Degree

Bachelors Business Management

School

Grand Rapids Community College

Degree

Associates Degree Business Administration

Employment Background

Current Employer

Chamber of Commerce Grand Haven, Spring Lake, Ferry

Position

President/CEO

Responsibilities: *(Max length: 1000)*

Chamber operations, community engagement, business growth and development, member recruitment and engagement, leadership of chamber team.

Previous Employer

Position

Grand Rapids Chamber of Commerce

Senior Director Business Services

Responsibilities: *(Max length: 1000)*

Chamber operations, community engagement, business growth and development, member services

Other Information

How many years have you lived in Ottawa County?

24

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I have served on the Allendale Public Schools Board, Allendale Community Foundation Board, Michigan Association of Chamber Professionals Board.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

The housing shortage in Ottawa County continues to grow. Advocacy around this issue is important and need to create the right type of change for our community.

Naviah Duron

Committee: Ottawa County Housing Advisory Board

Seat: City or Village Representative

Education

School

Wayne State University

Degree

Bachelor of Social Work

School

Hudsonville High School

Degree

High School Diploma

Employment Background

Current Employer

Good Samaritan

Position

Family Services Case Manager

Responsibilities: *(Max length: 1000)*

-Acts as case manager for agency's Master Leasing Family Shelter Pilot Program
-Oversees a caseload of up to 10 families at a time
-Case-notes, case-plans, assists in budgeting with families to support them in housing stability
-Conducts weekly visits in home to pursue individualized housing goals
-Completes data entry and documentation in a timely and organized manner
-Utilizes knowledge of Ottawa County agencies to assist in resource navigation

Previous Employer

Position

APIA VOTE MI

Voting Rights Intern

Responsibilities: *(Max length: 1000)*

-Attended recurring meetings on behalf of Field Director (one-on-ones with State Senators and Represenatives, MI Voices meetings, and Dearborn County Clerks) regarding issues impacting Asian American voters
-Researched and coordinated the annual constituent trip to the capitol
-Designed and distributed social media posts for the agency's Facebook and Instagram pages
-Conducted research on upcoming issues potentially impacting AANHPI voters

Other Information

How many years have you lived in Ottawa County?

24

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

While I do not have any experience serving on any boards, I did spend time during my internship with APIA VOTE MI attending several meetings on behalf of my Field Director. These included monthly County Clerk meetings, meetings with MI Voices, and one-on-ones with State Senators and Representatives. During these meetings I was able to participate in discussions regarding existing and upcoming policy, similar to that of serving on a board. These experiences have given me great insight to the policy side of what it means to participate on a civic board.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As a lifelong member of Ottawa County, my goal has always been to put back into the community that helped raise me. I was born to a single mother, grew up in poverty, and without the support of certain agencies and policies, I do not think I would be the successful college graduate and homeowner I am today. I am proud to be a social worker serving the homeless population in our county, but I would love to do more in terms of being involved in local government. It is also my belief that young people need to be more involved in their local government and their community, which is why I am putting myself out there to be considered for this appointment. My knowledge of housing and policy both come from personal and professional lenses I possess-- which I believe brings a unique perspective that not many others have.

Randall L Kortering

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

Grand Valley State University

Degree

MBA

School

Michigan Tech University

Degree

BXME

Employment Background

Current Employer

Haworth

Position

Interim Global VP of Information Services

Responsibilities: *(Max length: 1000)*

I was asked to "unretire" to serve in this role. I retired from this role in 2018. I am responsible for all Information Systems activities in North America and coordination for activities in Europe and Asia.

Previous Employer

Position

Haworth

Global Vice President of Information Services

Responsibilities: *(Max length: 1000)*

I was responsible for all Information Systems activities in North America and coordination for activities in Europe and Asia. This included a large budget and about 250 members and contractors.

Other Information

How many years have you lived in Ottawa County?

62

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- (●) Yes
- ( ) No

If yes, please describe: *Max length: 500*

I am on the Holland Township Planning Commission.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

In addition to the Holland Township Planning Commission, I am also on their Brownfield Committee. Additionally, I represent Ottawa County on the CEDS committee and the West Michigan Regional Planning Commission.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I was exposed to the Housing Challenges when I served as the Interim President for United Way of Ottawa and Allegan Counties. In that role, I was on the Housing Next Committee and also was involved with two ARPA committees for Ottawa County. One focused on Housing Challenges including the creation of the revolving loan fund. Those experiences raised my awareness to the housing challenges in our area. Serving as the Holland Township Planning Commission Chairman allows me to discuss these challenges with many local developers encouraging them to help address the needs within Holland Township. We continue to add housing opportunities within our Township aligned with both our master plan and our recently updated Housing Assessment.

Rebecca K Hopp

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

Grand Valley State University

Degree

Bachelor of Science

School

Grand Valley State University

Degree

Graduate studies

Employment Background

Current Employer

Retired

Position

Michigan Educator

Responsibilities: *(Max length: 1000)*

Retired after 30 years of educating students throughout Ottawa County. Ottawa County school districts provide a high level of educational opportunities for students to succeed.

Previous Employer

Position

Ottawa County Intermediate School District- Careerline

Educational Facilitator

Responsibilities: *(Max length: 1000)*

Provided an educational environment for the 11th and 12th graders to excel by establishing learning opportunities for all students to achieve success.
Project based learning experiences to ensure all of the students have the opportunity to achieve success both in the classroom and in develop life skills.
Ensured classroom management style to achieve students' success by meeting each of the Michigan business and entrepreneurial standards while teaching to mastery.
Structure an environment for students to obtain life experiences in the business world, competing throughout the mid west in addition to providing opportunities for international competitions.

Other Information

How many years have you lived in Ottawa County?

63

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Currently serving: Chairperson for the Ottawa Co Brownfield Redevelopment Authority/Econ Dev Commission and formally Vice Chair.

Chairperson for North Ottawa Recreation Authority Board

Serve as a community member on the Harbor Transit Liaison Board

Michigan Girls State Government Staff

Michigan Legion Auxiliary Girls State- State Board

City of Ferrysburg Election for over 15 years

Volunteer: Feeding America

Formally served: Vice Chair Ferrysburg Brownfield Redevelopment Authority

Ottawa Co. Emergency Management Unit

Chair Tri Cities Historical Museum Board

Chair Four Pointes Council of Aging

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(●) Yes ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I earned my MSU-Citizen Planner certification while Mayor, recently obtained my MSU-Zoning Board of Appeals certification and have been an active member of the Michigan Association of Planners for multiple years. Currently I serve as Chair of the Ottawa County Brownfield Redevelopment Authority & EDC Board, former Vice Chair of the City of Ferrysburg Brownfield Redevelopment Authority Board, and previously served on the Ottawa County Land Bank Authority Board.

Recently I was selected to participate in a 30 person statewide MSHDA/Building Michigan Communities leadership cohort regarding housing challenges in Michigan and attended the Grand Haven Chamber Housing Next forum. Each opportunity strengthened my understanding of workforce housing, redevelopment, local housing initiatives, and available funding opportunities.

Regina la Sjoberg

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

Indiana University

Degree

MS Education

School

Indiana University

Degree

MS Library Science

Employment Background

Current Employer

Retired

Position

Community volunteerism

Responsibilities: *(Max length: 1000)*

Food Bank, LWV, City of Ferrysburg Planning Commission

Previous Employer

Position

Muskegon Community College

Adjunct librarian, MI Career Development Manager

Responsibilities: *(Max length: 1000)*

I did reference work as a librarian, and - as a contract employee at Michigan Works - counseled and placed people in career training.

Other Information

How many years have you lived in Ottawa County?

37

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I served on Ferrysburg's City Council, ZBA, Deer Advisory Board, Ambulance Oversight Committee, and Planning Commission. I have served on preschool boards and the American Heart Association Board, and was President of the West Michigan Academy of Arts and Academics Charter School Board. I have completed ZBA and Planning Commission classes, as well as the Michigan State Citizen Planner certification. I currently serve on my city's PC.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

The mean household income and mean home costs in our county make the American dream of home ownership challenging if not impossible. Almost every community in Ottawa County, as well as in our neighboring municipalities, is looking at increasing affordable housing. Zoning is the main legal tool to effect this. I am currently on Ferrysburg's Planning Commission, and we are now at the final changes and review of making substantial zoning changes that will support the development of affordable housing.

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	08/25/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Housing Advisory Board - Nonprofit Developer Seat

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:
Dave Rozman and Steve Grose
and to select one (1) to fill one (1) Housing Advisory Board Nonprofit Developer seat vacancy for a staggered term beginning immediately and ending December 31, 2027.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Dave Rozman

Committee: Ottawa County Housing Advisory Board

Seat: Nonprofit Developer

Education

School

Grand Valley State University

Degree

BS in Criminal Jusitce

School

NA

Degree

NA

Employment Background

Current Employer

Lakeshore Habitat for Humanity

Position

Executive Director

Responsibilities: *(Max length: 1000)*

The Executive Director will create and implement a compelling vision for the future of Lakeshore Habitat for Humanity. Must create enthusiasm and inspire others to accomplish the strategic goals of Lakeshore Habitat. It will be important to establish a presence within the community that allows effective promotion and advocacy of the organization, its missions, goals and objectives through active community involvement.

Responsible for implementing the policies, strategies and annual goals established by the Board of Directors by providing leadership to the staff (paid and unpaid), broadening our base of volunteers, advising the Board of Directors and by carrying out specific tasks and serving on board-level committees as assigned by the Board. The Executive Director provides overall stewardship of the gifts and resources entrusted to us by our donors and will prepare an annual home construction work-plan which will be approved by the Executive Committee of the Board of Directors.

Previous Employer

Position

Destination Education

Collective Impact Team Facilitator

Responsibilities: *(Max length: 1000)*

Destination is a community collaborative focused on making completion of post-secondary education an achievable reality for every student in the greater Holland/Zeeland area -particularly low-income students, students of color, and students who will be the first in their families to attain a degree or credential.

My role is to bring together community members, businesses, schools, non-profits, social service agencies etc. under a common agenda to address issues facing youth in our communities related to achieving academic success.

Other Information

How many years have you lived in Ottawa County?

10

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

I lived in Ottawa County for 10 years between college and first moving to Holland. I currently live on the south side of Holland but technically in Allegan County.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I currently serve on the local community Advisory Board for Horizon Bank.
In my 25 years of serving in the nonprofit field I have engaged with a variety of boards including currently managing the board for Lakeshore Habitat for Humanity. This involvement as been in a variety of forms. Sometimes serving as an advisor to a board, sometimes helping with simple board governance or currently managing a ten member board including monthly meetings and committees, recruiting board members, facilitating board meetings and board retreats.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	08/25/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Housing Advisory Board - Township Representative Seat

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:
Jerry Rabideau and Randall Kortering
and to select one (1) to fill one (1) Housing Advisory Board Township Representative seat vacancy for a staggered term beginning immediately and ending December 31, 2028.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Jerry L Rabideau

Committee: Ottawa County Housing Advisory Board

Seat: City or Village Representative

Education

School

GVSU

Degree

Education

School

WMU

Degree

Masters Ed. Leadership

Employment Background

Current Employer

Spring Lake Township

Position

Supervisor

Responsibilities: *(Max length: 1000)*

Board

Previous Employer

Position

Spring Lake Schools

Teacher

Responsibilities: *(Max length: 1000)*

Teacher

Other Information

How many years have you lived in Ottawa County?

39

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Spring Lake Township Board since 2017

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I am eager to serve my community and to give back

Randall L Kortering

Committee: Ottawa County Housing Advisory Board

Seat: Housing Advocacy Community

Education

School

Grand Valley State University

Degree

MBA

School

Michigan Tech University

Degree

BXME

Employment Background

Current Employer

Haworth

Position

Interim Global VP of Information Services

Responsibilities: *(Max length: 1000)*

I was asked to "unretire" to serve in this role. I retired from this role in 2018. I am responsible for all Information Systems activities in North America and coordination for activities in Europe and Asia.

Previous Employer

Position

Haworth

Global Vice President of Information Services

Responsibilities: *(Max length: 1000)*

I was responsible for all Information Systems activities in North America and coordination for activities in Europe and Asia. This included a large budget and about 250 members and contractors.

Other Information

How many years have you lived in Ottawa County?

62

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- (●) Yes
- ( ) No

If yes, please describe: *Max length: 500*

I am on the Holland Township Planning Commission.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

In addition to the Holland Township Planning Commission, I am also on their Brownfield Committee. Additionally, I represent Ottawa County on the CEDS committee and the West Michigan Regional Planning Commission.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I was exposed to the Housing Challenges when I served as the Interim President for United Way of Ottawa and Allegan Counties. In that role, I was on the Housing Next Committee and also was involved with two ARPA committees for Ottawa County. One focused on Housing Challenges including the creation of the revolving loan fund. Those experiences raised my awareness to the housing challenges in our area. Serving as the Holland Township Planning Commission Chairman allows me to discuss these challenges with many local developers encouraging them to help address the needs within Holland Township. We continue to add housing opportunities within our Township aligned with both our master plan and our recently updated Housing Assessment.

As the Executive Director of Lakeshore Habitat for Humanity, I have a front row seat to the issues, solutions and options related to affordable housing not only in our community but our region, across the state and nationwide through our affiliation with Habitat for Humanity International. Lakeshore Habitat has been intentional about engaging the community and collaborating towards solutions to our problems and currently is the only developer who has been able to provide affordable homeownership options for those in our community earning under 80% of the Area Median Income, a large portion of the need identified in the latest housing assessment.
I have regularly attended the Housing Commission meetings over the past 2 years and actively engaged with committee members and county staff around solutions and ideas as well as sharing our success strategies.

Steve Grose

Committee: Ottawa County Housing Advisory Board

Seat: Nonprofit Developer

Education

School

Grand Valley State University

Degree

MBA

School

Hope College

Degree

BA

Employment Background

Current Employer

Jubilee Ministries

Position

Executive Director

Responsibilities: *(Max length: 1000)*

As Executive Director of Jubilee Ministries, I'm responsible for all operations and lead the staff of a nonprofit affordable housing developer building for-sale workforce housing for buyers earning 80?120% of area median income. I oversee project development and financing, including structuring infrastructure financing for large-scale developments, and manage partnerships with organizations like Lakeshore Habitat for Humanity and Gateway Mission. Jubilee built Central Commons in 2017. We also renovated, own and manage the Midtown Center in Holland.

Previous Employer

Position

Johnson Controls/Prince Corp

Numerous

Responsibilities: *(Max length: 1000)*

I spent more than 20 years with Prince Corporation and Johnson Controls, advancing through leadership roles in manufacturing and operations. During that time, I gained extensive experience in strategic planning, financial management, process improvement, team leadership, and cross-functional collaboration within a global manufacturing environment.

That experience provided a strong foundation in organizational leadership, fiscal accountability, and problem-solving that continues to inform my work in affordable housing and community development.

Other Information

How many years have you lived in Ottawa County?

35

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I served 13 years on the Holland Public Schools Board of Education, including terms as Board President and Vice President. During my tenure, I helped establish district policy, oversee the superintendent, adopt balanced budgets, and make long-term decisions affecting students, staff, and the broader community. This experience strengthened my commitment to thoughtful governance, fiscal stewardship, and collaborative decision-making while balancing diverse community perspectives.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I am seeking appointment to the Ottawa County Housing Advisory Board because it is important to include the perspective of someone actively doing the work of creating housing. My experience spans the full housing development process, including site acquisition, financing, approvals, infrastructure, construction, partnerships, and helping families achieve homeownership.

Through my work with Jubilee Ministries, I have firsthand interaction with individuals and families being shut out of today's housing market. Understanding their challenges provides insight into the barriers that must be addressed and solutions that can make a difference.

I have a track record of building partnerships and addressing the broader housing needs of Ottawa County.I would bring practical experience, a collaborative approach, and a commitment to expanding housing opportunities across the county

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	08/25/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Community Corrections Advisory Board- Defense Attorney Seat

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:
Brandon Barthelemy and Christine Tober
and to select one (1) to fill one (1) Community Correction Advisory Board Defense Attorney seat vacancy to serve the remainder of the current term through December 31, 2026, and the following term beginning January 1, 2027, and ending December 31, 2029.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Brandon Barthelemy

Committee: Ottawa County Community Corrections Advisory Board

Seat: Defense Attorney

Education

School

Western Michigan University- Cooley Law School

Degree

Juris Doctor

School

Suffolk University

Degree

Bachelor of Arts: Government: Politics in the Law & Cou

Employment Background

Current Employer

Ottawa County Public Defender's Office

Position

Assistant Public Defender III

Responsibilities: *(Max length: 1000)*

? Develop and maintain community outreach and relationships.
? Maintain and develop an in-depth understanding in all related criminal law for both city and state issues.
? Participate in all relevant hearings, trials, meetings and negotiations in support of clients? desires.
? Provide legal support and representation to the residents of Ottawa County in high severity and capital felony criminal proceedings.

Previous Employer

Position

Berrien County Public Defender's Office

Assistant Public Defender II

Responsibilities: *(Max length: 1000)*

? Managed felony cases through all phases of the judicial process from initial interviews with clients and witnesses, arraignments, preliminary hearings, plea negotiations, trials and sentencings.
? Thoroughly and efficiently research legal issues, review discovery, analyze facts, writing motions and investigations.

Other Information

How many years have you lived in Ottawa County?

0

Are you or any member of your family currently employed by Ottawa or any other unit of government?

(•) Yes ( ) No

If yes, please describe: *Max length: 500*

I am employed at the Public Defender's Office.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I am currently on the Holland Teen Court Board, Sobriety Treatment Court Holland and also on the State Bar of Michigan Representative Assembly representing Ottawa County.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I would like to be part of a system where my voice could be heard to make a real systemic impact. As a defense attorney being able to be a bridge between all individuals and the roles that they bring.

Christine Tober

Committee: Ottawa County Community Corrections Advisory Board

Seat: Defense Attorney

Education

School

University of Detroit Mercy

Degree

Juris Doctor

School

Western Michigan University

Degree

Bachelor of Arts

Employment Background

Current Employer

Ottawa County Office of the Public Defender

Position

Chief Assistant

Responsibilities: *(Max length: 1000)*

* Direct a team of assistant public defenders, overseeing hiring, training, and performance evaluations.
* Manage statistical record-keeping and compliance reports for the Michigan Indigent Defense Commission (MIDC).
* Participate in preparation of office budget and MIDC grant and monitor to ensure strict compliance with program guidelines.
* Interact with law enforcement, courts, private attorneys and social agencies to facilitate thorough investigations and zealous client advocacy.
* Provide defense representation for indigent clients facing serious felony charges, including highly sensitive and complex cases.

Previous Employer

Position

Kent County Office of the Defender

Staff Attorney

Responsibilities: *(Max length: 1000)*

* Managed a full felony caseload, maintained daily client communication, secured favorable plea negotiations, and made persuasive oral arguments to judges.
* Analyzed complex evidence, built comprehensive jury trial strategies, and delivered high-impact advocacy during sentencing hearings to minimize client exposure.
* Proficient in office scheduling and maintained essential law library resources, enhancing overall operational efficiency for the legal team.

Other Information

How many years have you lived in Ottawa County?

6.9

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- (●) Yes
- ( ) No

If yes, please describe: *Max length: 500*

I currently work for the Public Defender's Office.

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

* Current Board Member of the Ottawa County Bar Association, where I advocate for local attorneys and coordinate events, including the annual Law Day dinner, Bench-Bar conference, Holiday Party, and other social events.
* Former Defense Attorney Member of the Kent County Community Corrections Advisory Board, where we managed state grant programs aimed at reducing prison commitments and strengthened offender reentry initiatives.
* As a member of the City High-Middle School Auction Committee, I drove donor outreach, managed vendor contracts, and coordinated logistics to ensure a smooth, highly successful event.
* Served as Regional Registrar and Board Member for AYSO Region 571, overseeing secure player data, registration finances, and seasonal team placements.

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- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As an attorney with 23 years of public defender experience, I have seen firsthand how CCAB initiatives, such as bond risk assessments, pretrial supervision, MRT, and treatment courts, protect community safety and lower recidivism rates. My previous service on the Kent County CCAB gives me practical experience in managing grant funding and evaluating program data. I am fully committed to working alongside county commissioners, judges, prosecutors, law enforcement, and community members to ensure the CCAB programs in Ottawa County are highly impactful, fiscally responsible, and focused on public safety.