Agenda
Appointment & Alignment Committee
West Olive Administration Building – Board Room and YouTube
12220 Fillmore Street, West Olive, MI 49460
Tuesday, July 28, 2026
5:30 PM

Public Comment

Approval of Agenda

Consent Resolutions:

1. Approval of minutes from the March 24, 2026, Appointment & Alignment Committee meeting.

Agenda and Action Requests:

1. Veterans Services Committee – War Veteran Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

Joseph Alfonso	Kenneth Cooper	Russell Miller	Brian Zeemering
Robin Bailey	Harry Dyck	Dustin Parlin	
Brandon Barber	Mark Ebels	Eric Rasmussen	
Roger Blaha	Charles Kayser	Andrew Smith	
Leviticus Cain	Mikal MacDonald	Darrel Turner	

   and to select one (1) to fill one (1) Veterans Services Committee War Veteran mid-term vacancy beginning immediately and ending December 31, 2028.

2. Veterans Services Committee – Seat Title *(Voice Vote)*
   Suggested Motion:
   To approve and forward to the Board of Commissioners the recommendation to change the seat title from War Veteran to Active-Duty Veteran on the Veterans Services Committee per MCL Section 35.621.

3. Community Action Agency Advisory Board – Private Sector Seat *(Roll Call)*
   Suggested Motion:
   To accept and forward to the Board of Commissioners the nominations of

Charles DeLeeuw	Kristi Drooger	Callie Melton

   and to select one (1) to fill one (1) Community Action Agency Advisory Board Private Sector vacancy beginning immediately and ending July 27, 2029.

Discussion Items

Public Comment

Adjournment at Call of Chairperson

Note: Public comments on the day's business are to be limited to three (3) minutes.

APPOINTMENT & ALIGNMENT COMMITTEE

Proposed Minutes

DATE: March 24, 2026

TIME: 4:32 p.m.

PLACE: Fillmore Street Complex

PRESENT: Douglas Zylstra, Josh Brugger, Jim Barry, Jordan Jorritsma. (4)

ABSENT: Joe Moss. (1)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: APPROVAL OF AGENDA

AA 26-007 Motion: To approve the agenda of today.
Moved by: Brugger UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

AA 26-008 Motion: To approve the minutes from the March 10, 2026, Appointment & Alignment Committee meeting.
Moved by: Brugger UNANIMOUS

Commissioner Moss joined the meeting at 4:34 p.m.

SUBJECT: COMMUNITY MENTAL HEALTH BOARD – PUBLIC SEAT

AA 26-009 Motion: To accept and forward to the Board of Commissioners the nominations of

Daniyel Baer	Dennis Grimski	David Parnin
Donna Bunce (i)	Christian Kleinjans	Carrie Roberson
Robert Davis (i)	Karen Lynema	
Kristi Drooger	Callie Melton	

and to select one (1) to fill one (1) Community Mental Health Board Public seat vacancy beginning April 1, 2026, and ending March 31, 2028 to align with the appointment schedule as per MCL 330.1224.
Moved by: Brugger

Roll Call Vote:

Barry-Parnin	Zylstra-Kleinjans	Moss-Grimski
Brugger-Grimski	Jorritsma-Grimski	

With 3 votes, Dennis Grimski is the recommendation to the Board of Commissioners.

SUBJECT: COMMUNITY MENTAL HEALTH BOARD – PUBLIC SEAT

AA 26-010 Motion: To accept and forward to the Board of Commissioners the nominations of

Daniyel Baer	Dennis Grimski	David Parnin
Donna Bunce (i)	Christian Kleinjans	Carrie Roberson
Robert Davis (i)	Karen Lynema	
Kristi Drooger	Callie Melton	

and to select two (2) to fill two (2) Community Mental Health Board Public seat vacancies beginning April 1, 2026, and ending March 31, 2029.
Moved by: Brugger

Roll Call Vote:

Barry-Bunce and Davis
Zylstra-Bunce and Davis
Moss-Bunce and Davis
Brugger-Bunce and Davis
Jorritsma-Bunce and Davis

With 5 votes each, Donna Bunce and Robert Davis are the recommendations to the Board of Commissioners.

SUBJECT: COMMUNITY MENTAL HEALTH BOARD – PRIMARY CONSUMER SEAT

AA 26-011 Motion: To accept and forward to the Board of Commissioners the nominations of

Michael Colegrove
Robin Wick (i)

and to select one (1) to fill one (1) Community Mental Health Board Primary Consumer seat vacancy beginning April 1, 2026, and ending March 31, 2029.
Moved by: Brugger

Roll Call Votes:

Barry-Wick	Zylstra-Wick	Moss-Wick
Brugger-Wick	Jorritsma-Wick	

With 5 votes, Robin Wick is the recommendation to the Board of Commissioners.

SUBJECT: DISCUSSION ITEMS

None.

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: ADJOURNMENT

The chairperson called for adjournment at 4:44 p.m.

Action Request

Committee:	Appointment & Alignment Committee
Meeting Date:	07/28/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Veterans Services Committee – War Veteran Seat

Suggested Motion:

To accept and forward to the Board of Commissioners the nominations of:

Joseph Alfonso, Kenneth Cooper, Russell Miller, Brian Zeemering, Robin Bailey, Harry Dyck, Dustin Parlin, Brandon Barber, Mark Ebels, Eric Rasmussen, Roger Blaha, Charles Kayser, Andrew Smith, Leviticus Cain, Mikal MacDonald, and Darrel Turner

and to select one (1) to fill one (1) Veterans Services Committee War Veteran mid-term vacancy beginning immediately and ending December 31, 2028.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Joseph J Alfonso

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Southern New Hampshire University

Degree

B.A Environmental Essential Studies

School

PMP

Degree

Lean Six Sigma Black Belt

Employment Background

Current Employer

Self

Position

Self

Responsibilities: *(Max length: 1000)*

Consulting on real estate, finance, business operations, executive guidance.

Previous Employer

Position

FMS

Investor Lending Consultant

Responsibilities: *(Max length: 1000)*

Oversee underwriting of big investment loan portfolios with professional recommendations following thorough risk analysis and market data. Manage compliance processes, maintaining regulatory adherence while achieving highest client loan outcomes. Build and maintain long-term investor relationships founded on trust and business retention through consistent, fact-driven loan strategies. Loan submission average over seven figures.

Other Information

How many years have you lived in Ottawa County?

6

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Currently serving on as General Public Member of the Michigan State Plumbing board, served as a Treasurer for a non-profit, previously served on the Ottawa County Veterans board and previously served on the Ottawa County Officer's Compensation Board.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As someone who not only has extensive knowledge of national market trends in real estate and veterans issues, I also have the connections that will both bring more investment into Ottawa County and receive the knowledge from CEO's and market makers from across the United States. I have more knowledge to gain if appointed, but will use the understandings I have to far to steadily move out county into the future.

Robin Bailey

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

MSU

Degree

Master of Jurisprudance in Global Food Labeling Law

School

University of Texas

Degree

Masters in Interdisciplenary studies (Environmental Scier

Employment Background

Current Employer

Retired

Position

Retired

Responsibilities: *(Max length: 1000)*

Do contract work for myself.

Previous Employer

Position

Aerotek

QA tech

Responsibilities: *(Max length: 1000)*

Contract position making batch records, and validating batches for another company.

Other Information

How many years have you lived in Ottawa County?

21

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I was on the Ottawa county Veteran's committee around 2006 to 2008 until I went on my last active duty tour. We met at the Filmore facility once a month .

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I have performed this appointment before and can do so again. Helping out veterans is what I do; in the VFW, Elks, or wherever.

Brandon Barber

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Randolph Central school

Degree

General Education

School

BOCES

Degree

Natural Resources and Heavy Equipment

Employment Background

Current Employer

Schoenborn Family Farms

Position

Commercial Driver

Responsibilities: *(Max length: 1000)*

Transport various livestock from farm to farm, or farm to slaughter house.

Previous Employer

Position

Empire Moulding and Millwork

Switch Driver/Order picker

Responsibilities: *(Max length: 1000)*

I started being an order picker that picked the orders or various customers. By the time I left the company I had moved to being a switch truck driver.

Other Information

How many years have you lived in Ottawa County?

12

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I am part of the Shepherd's staff/Deacon's at my church. Lighthouse Baptist in Holland.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As a long time member of the community I care about what happens within our community. Being a veteran myself I believe I would be able to execute the duties necessary with knowledge that could be very helpful to the task of the board.

Roger Joseph Blaha

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Bowling Green State University

Degree

Bachelor of Science Business Administration

School

N/A

Degree

N/A

Employment Background

Current Employer

Blendon Pines Gun Club

Position

Certified Sporting Clays Instructor/Sales

Responsibilities: *(Max length: 1000)*

Teach people the art of Sporting Clays Shooting, keep all Federal Firearms Sales records(Federal Forms 4473's) and sell sporting goods. This is my semi-retirement job.

Previous Employer

Position

Whirlpool Corportion

National Director Sales & Logistics

Responsibilities: *(Max length: 1000)*

National Director Group Sales and Logistics for North America. Directed Whirlpool and KitchenAid North America's $5.6 billion sales and order centers at world headquarters, Benton Harbor, MI and at Knoxville, TN. Managed a staff of over 200 employees in multiple market disciplines.

Other Information

How many years have you lived in Ottawa County?

25

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

N/A

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

(•) Yes ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I served our great Nation as a Commissioned Officer/combat helicopter pilot in Vietnam and then as an Armor Company Commander in Germany. I have recently worked with the Ottawa County Veterans Affairs Officer, Al Lamb, to gather all documentation necessary to upgrade a Silver Star Award to the Congressional Medal of Honor for my fellow Vietnam Air Cavalry Pilot, Capt. Ronald Radcliffe. This process made me totally aware of the needs to support wartime veterans and their families. I believe my work/life experiences would serve me well to support honorably discharged wartime veterans and their widows/widowers who are residents of Ottawa County.

Leviticus Cain

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Grand Valley State University

Degree

Bachelor of Science in Information Systems

School

N/A

Degree

N/A

Employment Background

Current Employer

Amway

Position

Senior Scrum Master

Responsibilities: *(Max length: 1000)*

Provide teams with tracking metrics to improve performance.
Provide license oversight for applications to maintain accountability.
Improve productivity for worldwide teams through Kanban, Scrum, XP, Waterfall, and TDD.
Optimize team composition, balance workloads, manage budgets, and oversee resource allocation.
Proactively spot technical and operational risks, develop mitigation plans, and manage cross-team dependencies.
Guide team formation through enterprise changes.
Manage contractor relationships.

Previous Employer

Position

General Motors

Scrum Master

Responsibilities: *(Max length: 1000)*

Guided new development teams through Tuckman's model and Scrum adoption.
Protected the development team from outside distractions and helped resolve impediments and conflicts.
Maintained team focus on the product backlog and project timeline.
Worked closely with the Product Owner on backlog management and continuous delivery of features.
Addressed problems through risk management and contingency planning.

Other Information

How many years have you lived in Ottawa County?

5

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

In college, I was Vice President of the IEEE Grand Valley chapter. I helped to plan events and lead regular meetings.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

My veteran story is not unique. I enlisted in the military when many young Americans do, right after high school. I married my high school sweetheart and was almost immediately deployed to Afghanistan. While there, I was injured and ultimately medically discharged from the military. My heavily pregnant wife and I found ourselves back home in West Michigan as I awaited surgeries, dealt with burgeoning PTSD, and stressed over how I would now care for my growing family. Thanks to organizations and government programs that helped me, I was able to access medical care, get my college degree, buy a home, and become a successful member of my community. I could have become a statistic, but instead I have flourished.

That is why I want to do this work. I want to pay it forward.

I know what it is like to need help. I know what it is like to feel overwhelmed with a system wrapped in red tape. I also know what hope and support look like. I want to be that for others.

Kenneth Cooper

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

West Ottawa High School

Degree

Diploma

School

N/A

Degree

N/A

Employment Background

Current Employer

Retired

Position

N/A

Responsibilities: *(Max length: 1000)*

N/A

Previous Employer

Position

MillerKnoll

Technical Machine Operator

Responsibilities: *(Max length: 1000)*

Troubleshoot and resolve downtime issues while proactively maintaining production flow.

Other Information

How many years have you lived in Ottawa County?

59

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Through my roles as Junior Vice Commander of the Veterans of Foreign Wars and as Judge Advocate and Veterans Care Chair within the Marine Corps League, I have gained direct experience supporting veterans in need, interpreting bylaws, and contributing to structured, fair decision-making processes. These roles have strengthened my ability to objectively evaluate requests, uphold governance standards, and advocate responsibly on behalf of fellow veterans.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I am invested in the well-being of our local veterans community. I bring a collaborative mindset, strong ethical standards, and a disciplined approach to service that I am prepared to contribute to the Committee. I am ready to bring disciplined judgment, integrity, and a veteran-first perspective to this Committee. I do not take lightly the responsibility of evaluating requests that directly impact the lives of fellow veterans and their families. If selected, I will serve with the same commitment to duty, fairness, and accountability that defined my service in the United States Marine Corps.

Harry M Dyck

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

California State University, Fresno

Degree

BS Microbiology

School

US Navy Postgraduate School

Degree

MS Meteorology

Employment Background

Current Employer

Retired Navy Officer

Position

Retired

Responsibilities: *(Max length: 1000)*

Retired from the military and from AT&T.

Previous Employer

Position

US Navy

Surface Warfare Officer

Responsibilities: *(Max length: 1000)*

30+ years active duty with 19 years of Sea Duty. 3 tours in Vietnam Nam including 1 year of Riverine Force Duty. Command of a Knox class frigate with extensive anti-submarine operations against Soviet submarines, Command of Destroyer Squadron 9 while participating in Operation Desert Storm. Retired from command of the Navy ROTC unit at Oregon State University. Other duties included sea tours as 1st LT and Deck division Officer, Navigator, Chief Engineer (2 different ships), Executive Officer, Chief of Staff to a Battle Group Commander aboard USS Abraham Lincoln. Shore duties included instructing in several Navy schools and Development Coordinator for the Navy?s Anti-Submarine Warfare programs in the Pentagon and representative to NATO for ASW and torpedo coordination. I retired at the rank of Captain.
Having benefited from Ottawa County?s Veterans program, I would welcome the opportunity to assist other veterans in any capacity possible.

Other Information

How many years have you lived in Ottawa County?

12

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Past member of the Spring Lake Township Planning Commission and the Township Board of Review. I presently am an election worker, having worked both Election Day and early voting. I have also been the guest speaker at the Township Memorial Day ceremony on 3 occasions (still fitting into my uniform). I am a member of the American Legion as well as the VFW.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I always introduce myself as a retired Navy Officer, even though after my service I taught high school for 2 years and worked for AT&T as an engineer for 10 years. My military service truly defines my character. I have benefitted from the service officers at the Ottawa County Department of Veteran?s Services and would like to assist in providing support to our Veteran?s and their families.

Mark Dale Ebels

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Davenport University

Degree

Management/Marketing

School

Holland Christian High School

Degree

College Prep

Employment Background

Current Employer

Diverse Dimensions - Zeeland MI

Position

General Manager

Responsibilities: *(Max length: 1000)*

Manage daily operations, marketing initiatives, project scheduling, and financial activities for a precision metrology services company. Coordinate multiple concurrent projects, allocate resources, and maintain a dynamic schedule to ensure projects are completed on time and meet customer requirements.

Previous Employer

Position

Self

Licensed Builder

Responsibilities: *(Max length: 1000)*

Prepared bids, completed drawing takeoffs, developed project budgets, and managed subcontractors for residential and light commercial construction projects. Coordinated project schedules, material procurement, and quality control to ensure successful project completion.

Other Information

How many years have you lived in Ottawa County?

57

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

None

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I would like to serve on the Ottawa County Veterans Service Committee because I am committed to helping fellow veterans access the benefits, services, and support they have earned through military service. As a veteran who served as a paratrooper with the 82nd Airborne Division and as a longtime Ottawa County resident, I understand many of the challenges veterans face.

When I was discharged from the Army in 1988, there was little information available about veterans? benefits and healthcare. While I successfully used my educational benefits, I was largely unaware of many healthcare and disability resources. I believe many veterans have had similar experiences.

My military service and professional experience in leadership and operations management have prepared me to contribute effectively to the Committee. I want to help ensure veterans and their families are aware of the benefits they have earned and can connect with the resources available to them.

Charles Kayser

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

N/A

Degree

N/A

School

N/A

Degree

N/A

Employment Background

Current Employer

Holland burgers inc dba Culver's

Position

Owner/Operator

Responsibilities: *(Max length: 1000)*

Maintain brand standards.
Work with the team directly.
Develop leaders.
Manage all expenses(controllables are the bigger focus)
Make sure we hit budget goals and remain profitable.
Local marketing.
Conduct operational audits
Conduct cleanliness audits
Ensure proper staffing levels are maintained.
Basic maintenance.

Previous Employer

Position

US Army Reserve

Signal systems support Specialist.

Responsibilities: *(Max length: 1000)*

Maintain all communication equipment including radios, internet protocols, and communication security. This was in addition to basic soldier duties.

Other Information

How many years have you lived in Ottawa County?

7

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I have not served on a board.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I have a passion for the Military, I served in some compacity for 6 years and would love to be able to continue to offer more support for the military especially our veterans.

Mikal MacDonald

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Cornell University

Degree

Psychology Masters

School

University of Phoenix

Degree

Bachelors of Criminal Justice

Employment Background

Current Employer

Ottawa Co

Position

Account Specialist

Responsibilities: *(Max length: 1000)*

Oversees accounting and all monies into and effecting the 20th circuit court.

Previous Employer

Position

Spring Meadow Nursery

Territory Management

Responsibilities: *(Max length: 1000)*

Managed 65-80 active accounts throughout the Wedt Coast and Canada. Was responsible for exponential growth and increased revenue of my territory from 1.6 mil per year to 2.8 mil per year.

Other Information

How many years have you lived in Ottawa County?

32

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- (●) Yes
- ( ) No

If yes, please describe: *Max length: 500*

Myself

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I?m and elected member of Allendale Townships board. I also have sat and advised on board for ducks Unlimited and Doe patrol. I?m currently an actively serving member for the Travis Manion Foundation as well.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I want to help people in a greater capacity. I?ve seen and lived through the ?veteran? experience through two branches of service and know there?s still a lot of things that can be done to help.

Russell Marvin Miller

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

The American College, Byrn Mawr, PA

Degree

CLU, Certified Life Underwriter

School

Babson College, Wellesley, MA

Degree

LLIF, Life Leaders International Fellow

Employment Background

Current Employer

Retired

Position

Retired

Responsibilities: *(Max length: 1000)*

Retired

Previous Employer

Position

Principal Financial Group/Principal International Inc.

Managing Director and Vice President of Principal Interna

Responsibilities: *(Max length: 1000)*

I retired as the Managing Director and Special Representative for Mainland China. My responsibilities included government relations and developing candidates for potential company purchases and joint ventures. Prior to my assignment in Mainland China, I had the same responsibilities and positions in Indonesia. While in Indonesia, I lead Principal Financial groups efforts in establishing the Principal Indonesia Insurance Company and Principal Indonesia Pension Company. I served as the first foreigner as Co-Chairman of the Indonesia Pension Commission. I also served as the first Executive Director in both China and Indonesia for LIMRA, Life Insurance Management Research Association, Windsor, CT. After retiring from Principal Financial Group in 2004, I started Performance Institute, LLC, Holland, MI and Performance Institute Asia, Ltd. with offices in Holland, MI, Beijing, China, Jakarta, Indonesia and Kuala Lumpur, Malaysia. I fully retired at age 68 in 2015.

Other Information

How many years have you lived in Ottawa County?

25

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I served in various positions in 13 Chambers of Commerce, US and Foreign chambers for over 43 years. Hastings, NE, Sioux City, IA, Sioux Falls, SD, Grand Rapids, MI, Des Moines, IA, Jakarta, Indonesia and Beijing, China. I have served as an officer and board member for 8 Rotary Clubs over the past 50 years. I have served at a District level twice and for 3 years at the National level as a Special Representative for China with Rotary International. I served as a member and officer of the Holland International Relations Commission and as a member of the Holland Salvation Army Board of Trustees.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I have had a fulfilling and successful business career. I have been honored to serve as a member of various service organizations and company boards. My companies Performance Institute, LLC and Ltd. put me in the position as advisor and mentor to board chairs and presidents of serval additional boards, both US and foreign. As I look over the past, I feel I have served the companies I work with both as an employee and as a consultant well. I have served communities and NGOs. I am satisfied with that part of my life. Today, one of the most important organizations in my life is the Veterans Administration. I am 100% T&P with the VA. The service and support I have received from the VA have been very good to excellent. The only organization in my life I have not given back to other than my 4 years of active service with the Army Security Agency is the military. I see an opportunity to be involved one last time by giving back through the Ottawa County Veterans Services Committee.

Dustin Martin Parlin

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Zeeland high school

Degree

General

School

Zeeland high school

Degree

General

Employment Background

Current Employer

Heritage nursing home

Position

Maintenance director

Responsibilities: *(Max length: 1000)*

Maintain life safety in facility operations

Previous Employer

Position

Veterans of Foreign Wars

Service officer

Responsibilities: *(Max length: 1000)*

Helped veterans get the disability that they are entitled to through the VA systems

Other Information

How many years have you lived in Ottawa County?

30

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Set on boards to help veterans get the disability that they needed

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Because I feel like I could make a real change in the veteran community around Ottawa County

Eric Allen Rasmussen

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Purdue Global

Degree

BS of Science in Profesional Studies - Leadership

School

N/A

Degree

N/A

Employment Background

Current Employer

Tommy Car Wash Systems

Position

Install Coordinator

Responsibilities: *(Max length: 1000)*

? Lead projects that improve communication, operations, and service consistency across multiple locations.
? Help resolve service issues and communication gaps by bringing clarity, structure, and follow through.
? Build training materials and onboarding processes that make expectations clear and easy to follow.
? Work closely with leadership to ensure policies and procedures are understood and applied.
? Use Six Sigma tools to simplify workflows and reduce errors.

Previous Employer

Position

US Army

Calvary Scout

Responsibilities: *(Max length: 1000)*

? Led teams in fast moving, high pressure environments where steady leadership and clear communication mattered.
? Taught safety, communication, rights awareness, and organizational standards.
? Investigated procedural issues and safety concerns, ensuring accurate documentation and corrective action.
? Managed onboarding, training, and ongoing development for diverse teams.
? Coordinated communication and policy implementation across multiple agencies.

Other Information

How many years have you lived in Ottawa County?

4

Are you or any member of your family currently employed by Ottawa or any other unit of government?

○ Yes ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I currently serve as the Lead Victim Advocate for the Holland Police Department's Victim Services Unit, overseeing volunteers, coordinating training, and working closely with law enforcement and community partners. During my recruiting duty, I also served on the North Carolina Military Programs Board, collaborating with state and local agencies to support military families and strengthen community resources. Along with 20 years of military leadership experience, these roles have given me a strong foundation in policy implementation, program oversight, and community-focused decision-making. skills I'm ready to bring to the Veterans Services Committee.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Yes, I will be able to meet the attendance expectations outlined in the Ottawa County Appointment Policy. I take these commitments seriously and will ensure I maintain at least the required 75% attendance for all meetings and responsibilities associated with the Veterans Services Committee.

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I?m applying for the Veterans Services Committee because supporting veterans is deeply personal to me. After three deployments, I faced my own challenges?some visible, many not. What helped me through were the people and programs that treated me with dignity, respect, and genuine care. That experience shaped how I show up for others and why I feel such a strong responsibility to give back. My 20 years of service taught me how much veterans carry long after they come home, and my work as the Lead Victim Advocate for the Holland Police Department has reinforced the importance of meeting people where they are, especially in their hardest moments. Serving on the North Carolina Military Programs Board showed me how powerful it is when a community truly invests in its veterans and their families. I want to be part of this committee because I know what it feels like to need support, and how life‑changing it is when that support comes with compassion and respect.

Andrew Smith

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Michigan State University

Degree

Bachelors of Finance

School

American Military University

Degree

Masters in Intelligence Stufies

Employment Background

Current Employer

Kalamazoo Lake Sewer & Water

Position

Finance Director | HR Administrator

Responsibilities: *(Max length: 1000)*

As Finance Director | HR Administrator at the Kalamazoo Lake Sewer & Water Authority, I serve in a senior leadership role overseeing the finance, accounting, and human resources operations of a public utility. Reporting directly to the Authority Administrator, I supervise the office staff and work closely with the operations group and the Board of Commissioners. My responsibilities include developing and administering the organization?s budget and budgetary controls, analyzing monthly financial statements, maintaining cash forecasting and long-range planning, conducting cost-of-service studies to inform water and sewer rate-setting, and ensuring financial reporting complies with GAAP and applicable state and federal law. I also oversee internal and external audits, risk management, and insurance and loss-control practices; support human resources functions such as benefits administration, employee communication, and labor relations.

Previous Employer

Position

City of Hudsonville

Finance Director | Treasurer

Responsibilities: *(Max length: 1000)*

As Finance Director | Treasurer at the City of Hudsonville, I served in a senior leadership role overseeing the municipality?s finance, accounting, and treasury operations. Reporting to the City Manager, I managed the city?s budget development and administration, prepared and presented commission-ready financial reports and budget visualizations, and maintained the general fund and other municipal funds in accordance with governmental fund accounting standards. My responsibilities included long-range financial planning and forecasting, investment and cash management, debt administration, and ensuring compliance with GAAP and applicable state and federal requirements. I also supported labor relations and collective bargaining, advised on franchise and contract matters, and contributed to strategic initiatives while presenting regularly to the City Commission on the city?s financial position.

Other Information

How many years have you lived in Ottawa County?

3

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I have served in both elected and appointed governance roles. I was elected Township Treasurer for Central Lake Township, where I served as a member of the township board and participated directly in the body?s governance and fiscal oversight. In addition to my statutory duties?the collection, custody, and disbursement of township funds and the maintenance of financial records?I took part in board deliberations, budget decisions, and policy matters affecting the township. I also served as an officer on the board of the Central Lake VFW, helping lead the organization?s governance and advance its mission to serve veterans and the local community.
Beyond these board roles, my professional work has kept me closely engaged with elected governing bodies. As Treasurer at the City of Hudsonville, I worked directly with the City Commission?preparing and presenting financial reports and budget recommendations and advising commissioners on the city?s fiscal position.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As a veteran, I have a personal stake in seeing that those who served are supported and that their needs are represented with care and integrity. I want to be considered for this appointment because I am deeply committed to our veterans and believe I can put my experience to work on their behalf. My background in municipal finance and governance?combined with my service as an officer on the Central Lake VFW board and as an elected township official? has prepared me to contribute meaningfully to a veteran service board, both in stewarding its resources responsibly and in supporting sound, mission-focused decisions. I would consider it a privilege to give back to the veteran community in this way. I have also served in combat in Afghanistan.

Darrel Gene Turner

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Saginaw Valley State University

Degree

B.S. Mechanical Engineering Technology

School

N/A

Degree

N/A

Employment Background

Current Employer

Retired

Position

Retired

Responsibilities: *(Max length: 1000)*

Husband, father, grandfather.....
Volunteer positions with: Veterans Administration - Wyoming VA Health Clinic, Trillium Lake Condo Association Treasurer, Central Wesleyan Church - Adult Sunday School Class Leader.

Previous Employer

Position

BCP Engineering / Consumers Energy

Project Manager / Manager of Capital Projects

Responsibilities: *(Max length: 1000)*

Project Manager and Engineering Consultant to several commercial nuclear utilities within the United States for eight (8) years.

Operations / Engineering / Maintenance / Project Management and supervisory positions spanning over a thirty (30) year career, from January 1977 - January 2006. Locations at Midland Nuclear Plant Construction (Midland, MI), Palisades Nuclear Plant (South Haven, MI) and Big Rock Point Nuclear Plant (Charlevoix, MI).

One year on-loan employee from Consumers Energy to the Institute of Nuclear Power Operations (INPO), Atlanta, GA; inspecting and evaluating eight (8) different domestic commercial nuclear power plants in the USA and one (1) commercial nuclear power plant in Rio de Janeiro, Brazil.

Other Information

How many years have you lived in Ottawa County?

29

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Volunteer positions with: Veterans Administration - Wyoming VA Health Clinic (4 years), Trillium Lake Condo Association Treasurer (4 years), Central Wesleyan Church - Adult Sunday School Class Leader of 35-40 members. >20 years. In addition, I volunteered with the Holland Police Department as a VIPS (Volunteer in Police Service) for three (3) years, driving a squad car, patrolling the community to promote good relations with those residing in the Holland, MI area.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

As a veteran of the Unites States Navy, Vietnam veteran, and nuclear submarine veteran for six (6) years active service and two (2) years in the US Naval Reserve, all as a volunteer, I am always open and looking for opportunities to serve my community and to assist in improving community relations between the residents and officials who oversee and govern the residents. I am committed to "giving back" to the community in which I live and reside, since the community has provided a safe haven for me and my family to prosper. I am very grateful for any opportunity for which I am qualified to serve Ottawa County.

Brian Zeemering

Committee: Ottawa County Veterans Services Committee

Seat: War Veteran

Education

School

Kenowa Hills High School

Degree

High School Grad.

School

N/A

Degree

N/a

Employment Background

Current Employer

Equity Harbor Real Estate

Position

Realtor

Responsibilities: *(Max length: 1000)*

Buying, selling, investing in Real Estate.

Previous Employer

Position

Consolidated Resource Imaging.

Technician

Responsibilities: *(Max length: 1000)*

Building, Testing, repair of electronics.

Other Information

How many years have you lived in Ottawa County?

16

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

I am currently on the Govermental Affairs board for the Grand Rapids Association of Realtors on my 3rd(non consecutive) service with this board. I served in a smilar position for the Rental Property owners Association of Kent county (RPOA) and was president of that organization in the Past.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I am a veteran (Air Force) and am interesting in the support for Veterans.

Action Request

Ottawa County

Committee:	Appointment & Alignment Committee
Meeting Date:	07/28/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Veterans Services Committee – Seat Title

Suggested Motion:

To approve and forward to the Board of Commissioners the recommendation to change the seat title from War Veteran to Active-Duty Veteran on the Veterans Services Committee per MCL Section 35.621.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Form Last Revised 8/30/2019

Action Request

Committee:	Appointment & Alignment Committee
Meeting Date:	07/28/2026
Requesting Department:	Administrator's Office
Submitted By:	Brian Dissette
Agenda Item:	Community Action Agency Advisory Board – Private Sector Seat

Suggested Motion:

To accept the nominations of:

Charles DeLeeuw, Kristi Drooger, and Callie Melton

and to select one (1) to fill one (1) Community Action Agency Advisory Board Private Sector vacancy beginning immediately and ending July 27, 2029.

Summary of Request:

Financial Information:

Total Cost: $0.00	General Fund Cost: $0.00	Included in Budget:	☐ Yes	☐ No	☐ N/A

If not included in budget, recommended funding source:

Action is Related to an Activity Which Is: ☑ Mandated ☐ Non-Mandated ☐ New Activity

Action is Related to Strategic Plan:

Goal:

Objective:

Administration: ☑ Recommended ☐ Not Recommended ☐ Without Recommendation

County Administrator:

Committee/Governing/Advisory Board Approval Date:

Charles Steven DeLeeuw

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector

Education

School

GRCC

Degree

Associate

School

NA

Degree

NA

Employment Background

Current Employer

Retired

Position

NA

Responsibilities: *(Max length: 1000)*

NA

Previous Employer

Position

Consumers Energy

Line & Substation

Responsibilities: *(Max length: 1000)*

Did line and substation, switching and repairs.

Other Information

How many years have you lived in Ottawa County?

45

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

No experience in government. Served many times as a deacon and elder in church.

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

Retired. Willing to serve.

Kristi Drooger

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector

Education

School

Western Governors University

Degree

MBA in Healthcare Administrator

School

Roosevelt University

Degree

MA in Counseling

Employment Background

Current Employer

Health Management Associates

Position

Senior Consultant

Responsibilities: *(Max length: 1000)*

Partner with healthcare organizations, nonprofit agencies, and government clients to improve organizational effectiveness, operational performance, and strategic initiatives. Serve as a trusted advisor and subject matter expert supporting complex projects involving quality improvement, compliance, organizational transformation, Medicaid operations, and business process improvement.

Previous Employer

Position

Lakeshore Regional Entity

Director of Clinical, Quality, and Customer Service

Responsibilities: *(Max length: 1000)*

Provided executive leadership for quality improvement, utilization management, customer service, compliance, performance management, and organizational operations for a regional behavioral health authority serving multiple counties.

Other Information

How many years have you lived in Ottawa County?

12

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Throughout my career, I have partnered closely with government agencies, nonprofit organizations, executive leadership teams, and advisory groups to improve programs serving vulnerable populations. As a leader with Lakeshore Regional Entity, I collaborated with state agencies, community providers, and organizational leadership on policy implementation, quality improvement, strategic planning, and operational decisions affecting individuals with behavioral health and intellectual and developmental disabilities. In my current role with Health Management Associates, I advise nonprofit organizations and public agencies on organizational effectiveness, governance, operational improvement, and strategic initiatives. I regularly facilitate stakeholder collaboration, build consensus among diverse partners, and support data-informed decision-making. As a lifelong West Michigan resident, I am committed to public service and would welcome the opportunity to contribute my leadership experience and

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

I would like to be considered for this appointment because giving back to my community has always been important to me. Throughout my career, I've worked in nonprofit organizations and public service, helping improve programs and services for individuals and families facing complex challenges. I've spent more than 20 years working alongside community partners, providers, and government agencies to strengthen systems that improve access to care and support long-term stability.

As a longtime West Michigan resident, I care about the well-being of our community and would value the opportunity to contribute in a different way. I believe my experience in strategic planning, operations, quality improvement, and building collaborative partnerships would allow me to bring a practical perspective to the Advisory Board. Most importantly, I want to help ensure community resources are used effectively and continue to make a meaningful difference for Ottawa County residents.

Callie Melton

Committee: Ottawa County Community Action Agency Advisory Board

Seat: Private Sector

Education

School

Grand Valley State University

Degree

MPA

School

Grand Valley State University

Degree

BA advertising amd Public Relations

Employment Background

Current Employer

Degage

Position

Shelter support specialist

Responsibilities: *(Max length: 1000)*

Working with homeless women

Previous Employer

Position

Cherry Health

Employment Placement Specialist

Responsibilities: *(Max length: 1000)*

Working with returning felons on job placement and skills

Other Information

How many years have you lived in Ottawa County?

15

Are you or any member of your family currently employed by Ottawa or any other unit of government?

- ○ Yes
- ◉ No

If yes, please describe: *Max length: 500*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

(Max length: 1000)

Ottawa Conservation District, West Michigan Arts Council, Board of Review, township Parks Committee

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

- (●) Yes
- ( ) No

If no, please explain. *Max length: 1000.*

Why do you want to be considered for this appointment? *(Max length: 1000. Please be as detailed as possible)*

We need more housing to stem homelessness and we need advocates to push communities to build (nimby-ism)