Approved Minutes

Ottawa County Officers' Compensation Commission
Monday, May 4, 2026 – 2:30 p.m.
Administration Building; Conference Room D

MEMBERS PRESENT: Mark Brouwer, Ron Frantz, Lynn Janson, Angela Loreth, Amanda Price, and Craig Dunlap

MEMBERS ABSENT: Nathan Slauer

STAFF PRESENT: Brian Dissette and Regina MacMillan

1. The meeting was called to order by Chair Price at 2:30 p.m.

2. PUBLIC COMMENT: None.

3. APPROVAL OF AGENDA

   Ron Frantz moved to approve the agenda as presented. Supported by Mark Brouwer. Motion carried.

4. APPROVAL OF MINUTES FROM APRIL 22, 2026

   Ron Frantz moved to approve the April 22, 2026, meeting minutes. Supported by Angela Loreth. Motion carried.

5. REVIEW OF STAFF REPORT

   Brian Dissette provided an update on today's meeting material. He explained the corrections to the 2026 Wage and Benefits Survey that was provided last week. Dissette noted the employee wage study was tabled by the Board of Commissioners at their April 30, 2026, meeting.

6. PUBLIC HEARING

   Lynn Janson moved to open the public hearing. Ron Frantz supported. Motion carried.

   a. Sheriff Eric DeBoer presented on the Ottawa County Sheriff position in comparison to neighboring counties. Highlights included capital planning, accreditation, and regional leadership.
   b. Treasurer Cheryl Clark presented on the Treasurer position. Highlights included being the bank and investor for the County as well as maintaining the Delinquent Property Tax Fund and monitoring the Pung v. Isabella County court case.

c. Water Resources Commissioner Joe Bush presented on the Water Resources Commissioner position. Highlights included Drain Code oversight, water quality & quantity responsibilities, emergency preparedness, and future development tasks.
d. Clerk/Register Justin Roebuck presented on the Clerk and Register of Deeds position. Highlights included number of documents collected, elections processes including campaign finance and equipment, and the digitization of Circuit Court records.
e. Prosecutor Sarah Matwiejczyk presented on the Prosecutor position. Highlights included role as chief law enforcement officer, treatment court accountability, and more court cases with the possible increase in judgeship.
f. Board Chairperson Josh Brugger presented on the Board of Commissioners' roles. Highlights included an overview of committee assignments and opportunity costs associated with commissioner responsibilities. Reviewed the submitted calculations on commissioner time.
g. Ottawa County Road Commission Chairperson Kurt Van Koevering presented on the Road Commission responsibilities. Highlights included the increase in road funding from the State to promote strategic planning and attending more meetings with townships, MPOs, and chambers. Reviewed the makeup of the staff at the Road Commission.
h. Public:
    - Field Reichardt spoke on experience and history of Officers Compensation Commission. Recommended comparing to neighboring counties and setting salaries just above the middle. Inquired about per diems for all committees. Spoke on OCRC utilities project.
    - Phil Kuyers spoke on experience as commissioner in the past and the current impact of social media on the role.

Lynn Janson moved to close the public hearing. Ron Frantz supported. Motion carried.

7. ACTION ITEMS:

a. Review 2026 Wage and Benefit Survey:

Brian Dissette noted that he will obtain the stipend amount provided to employees that opt out of the County's health insurance. Reviewed neighboring counties net compensation with identified benefits. Dissette will obtain responses to questions pertaining to benefits for commissioners.

b. Reviewed requested material.

8. MISCELLANEOUS:

   Determined a tentative backup meeting date of Wednesday, May 27 at 12pm.

   Brian Dissette will email group with relevant wage study results and provide a memo on longevity pay for elected officials.

   Angela Loreth moved to make June 4, 2026, the end date for the Officers Compensation Commission tasks. Lynn Janson supported. Motion carried.

   Discussed a process for identifying recommendations at the next meeting. Brian Dissette will provide information on the cost-of-living increase projected at the federal and local levels.

9. ADJOURNMENT:

   Lynn Janson moved to adjourn at 4:54 p.m. Support by Angela Loreth Motion carried.