FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: April 14, 2026

TIME: 9:31 a.m.

PLACE: Fillmore Street Complex

PRESENT: Jim Barry, Jordan Jorritsma, Doug Zylstra, John Teeples, Sylvia Rhodea, Phil Kuyers. (6)

ABSENT: Jacob Bonnema. (1)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: APPROVAL OF AGENDA

FC 26-028 Motion: To approve the agenda of today.
Moved by: Jorritsma UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

FC 26-029 Motion: To approve the minutes from the March 10, 2026, Finance and Administration Committee Meeting.
Moved by: Jorritsma UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 26-030 Motion: To approve the Statement of Review.
Moved by: Kuyers

Motion FC 26-030 passed by the following votes: Yeas: Phil Kuyers, Jim Barry, John Teeples, Sylvia Rhodea, Doug Zylstra, Jordan Jorritsma. (6)

SUBJECT: ACCOUNTS PAYABLE

FC 26-031 Motion: To approve and forward to the Board of Commissioners the general claims in the amount of $22,259,837.95 as presented by the summary report for March 1, 2026 through March 31, 2026.
Moved by: Jorritsma

Motion FC 26-031 passed by the following votes: Yeas: Jim Barry, Doug Zylstra, Jordan Jorritsma, Phil Kuyers, Sylvia Rhodea, John Teeples. (6)

SUBJECT: BUDGET ADJUSTMENTS

FC 26-032 Motion: To approve and forward to the Board of Commissioners the FY2026 budget adjustments per the attached schedule.
Moved by: Jorritsma

Motion FC 26-032 passed by the following votes: Yeas: Jordan Jorritsma, Jim Barry, Sylvia Rhodea, Phil Kuyers, John Teeples. (5)

Nays: Doug Zylstra. (1)

SUBJECT: 2026 OTTAWA COUNTY EQUALIZED VALUES

FC 26-033 Motion: To approve and forward to the Board of Commissioners the 2026 Ottawa County Equalized values and to appoint the Equalization Director to represent Ottawa County at State Equalization Hearings.
Moved by: Kuyers UNANIMOUS

SUBJECT: 2026 OTTAWA COUNTY EQUALIZED VALUES FORM 4037C

FC 26-034 Motion: To approve and forward to the Board of Commissioners the 2026 Ottawa County Equalized values Form 4037C for each jurisdiction within the County.
Moved by: Jorritsma UNANIMOUS

SUBJECT: CLASSIFICATION & COMPENSATION STUDY

FC 26-035 Motion: To approve and forward to the Board of Commissioners the amended recommendation for Ottawa County to adjust positions, pay grades, and the wage scale, as recommended, to maintain a competitive position in the marketplace, and to authorize the County Administrator to make individual wage adjustments, as warranted.
Moved by: Jorritsma

Motion FC 26-035 passed with the below amendment by the following votes: Yeas: Doug Zylstra, Jordan Jorritsma, Phil Kuyers, Jim Barry, Sylvia Rhodea, John Teeples. (6)

FC 26-035a Motion: To amend motion FC 26-035 to add the following sentence to the end of the motion: “and to authorize the County Administrator to make individual wage adjustments, as warranted”.
Moved by: Jorritsma

Motion FC 26-035a passed by the following votes: Yeas: Phil Kuyers, Jim Barry, Jordan Jorritsma, John Teeples. (4)

Nays: Doug Zylstra and Sylvia Rhodea. (2)

FC 26-035b Motion: To amend the amended Motion FC 26-035 to add the following verbiage to the end of the motion: “and to add up to $100,000 with an ongoing report back to the Board on ongoing adjustments”.

Moved by: Rhodea

Motion FC 26-035b failed by the following votes: Nays: Phil Kuyers, Jordan Jorritsma, John Teeples. (3)

Yeas: Doug Zylstra, Jim Barry, Sylvia Rhodea. (3)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: ADJOURNMENT

The chairperson called for adjournment at 11:18 a.m.