APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
SEPTEMBER SESSION – FIRST DAY

The Ottawa County Board of Commissioners met on Tuesday, September 22, 2026, at 9:01 a.m. and was called to order by the Chairperson.

The prayer was pronounced by Commissioner Moss.

Chairperson Brugger led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: James Barry, Jordan Jorritsma, Doug Zylstra, Joe Moss, John Teeples, Sylvia Rhodea, Josh Brugger, Allison Miedema. (8)

Absent: Jacob Bonnema, Kendra Wenzel, Phil Kuyers. (3)

Correspondence

A. Customer Service Awards-Chairperson Brugger presented Emma Urbaniak, Human Resources and Captain J. Douglas, Sheriff's Office with the awards.

Public Comments

None.

B/C 26-141 Jordan Jorritsma moved to approve the agenda.

Motion B/C 26-141 passed.

Consent Resolutions

Commissioner Miedema has requested to move Consent Items I, O, P, T to Action Items B, C, D, E.
Commissioner Zylstra has requested to move Consent Item U to Action Item F.
Commissioner Rhodea has requested to move Consent D to Action Item A.

B/C 26-142 John Teeples moved to approve the following Consent Resolutions as presented:

A. To approve the minutes of the August 25, 2026, Board of Commissioners meeting.

B. To reapprove the minutes of the June 23, 2026, Board of Commissioners work session.

C. To approve the minutes of the September 18, 2026, Board of Commissioners work session.

D. To approve a 1.5-year contract with Grand Valley State University for Community Health Worker services at a revenue cost of $150,000.

E. To approve the Local Emergency Management Program Work Agreement for Fiscal Year 2027 as required for the Emergency Management Performance Grant.

F. To approve the contract with Matrix Consulting Group for an organizational assessment of the Sheriff's Office at a cost of $167,110.

G. To approve the 3-year contract with CDS Investigations for digital forensic analysis and investigate services at a total cost of $405,600.00 contingent upon the adoption of the Fiscal Year 2027 Operating Budget.

H. To approve the contract with Mission Critical Partners for courtroom technology assessments at a total cost of $144,712 contingent upon the adoption of the Fiscal Year 2027 Operating Budget.

I. To approve the Joint Funding Agreement between Ottawa County and the US Geological Survey, Upper Midwest Water Science Center, US Department of the Interior to conduct water resource data collection at a cost of $58,091.

J. To approve the 5-year contract with Flycast Partners Inc. for HALO subscriptions services for IT Service Management software at a total cost of $158,545 contingent upon the adoption of the Fiscal Year 2027 Operating Budget.

K. To approve the 5-year Pavement Preventative Maintenance contract with Everline Coatings and Services for on-call, as-needed pavement maintenance services at a total cost of $100,000.

L. To approve the Resolution declaring official intent to reimburse project expenditures with bond proceeds.

M. To approve the request for the Parks and Recreation Department to implement Holiday Pay for seasonal and part-time, limited benefit employees effective Fiscal year 2027 at a cost of $13,166.91.

N. To approve the FY2026 budget adjustments per the attached schedule.

O. To approve the 2025 Cost Allocation Plan for implementation in the 2027 Fiscal Year.

P. To approve the IT Department Rate Study for implementation in the 2027 Fiscal Year.

Q. To approve the Resolution appointing Dr. Fisher-Hubbard as Chief Medical Examiner and Dr. Kostelecky as Deputy Chief Medical Examiner for Ottawa County for a 4-year term beginning October 1, 2026.

R. To approve the Resolution and grant agreement with the Department of Michigan Natural Resources for the Rosy Mound Expansion Phase I Improvements Development Project for a grant amount of $400,000.

S. To approve the contract with Nexgen Construction in the amount of $80,780 for repairs to retaining walls along walkways at the Historic Ottawa Beach Park.

T. To approve the contract with VIRIDIS Design Group for professional services to update the master plan for the Bend Area at a cost of $103,677.

U. To approve the 5-year Master Agreement with the Michigan Department of Transportation for public transportation projects.

V. To approve the Resolution authorizing the current and future officeholders of the Chairperson of the Ottawa County Board of Commissioners and the Ottawa County Clerk/Register to execute contracts under the Master Agreement with the Michigan Department of Transportation for public transportation projects on behalf of Ottawa County.

Motion B/C 26-142 passed by the following votes: Yeas: Joe Moss, Jim Barry, Sylvia Rhodea, Doug Zylstra, Allison Miedema, Jordan Jorritsma, John Teeples, Josh Brugger. (8)

Agenda and Action Items

B/C 26-143 Jordan Jorritsma moved to approve the amended general claims in the amount of $28,733,207.68 as presented by the summary report from August 1, 2026, through August 31, 2026.

Motion B/C 26-143 passed by the following votes: Yeas: Jordan Jorritsma, John Teeples, Allison Miedema, Jim Barry, Sylvia Rhodea, Joe Moss, Doug Zylstra, Josh Brugger. (8)

B/C 26-143a Sylvia Rhodea moved to amend the general claims by removing the payment to Grand Haven Pride.

Motion B/C 26-143a passed by the following votes: Yeas: Sylvia Rhodea, John Teeples, Doug Zylstra, Allison Miedema, Joe Moss, Jordan Jorritsma, Jim Barry. (7)

Nays: Josh Brugger. (1)

B/C 26-144 Jim Barry moved to approve the payment to the Grand Haven Pride Festival for a table.

Motion B/C 26-144 passed by the following votes: Yeas: Jim Barry, Doug Zylstra, John Teeples, Jordan Jorritsma, Josh Brugger. (5)

Nays: Joe Moss, Allison Miedema, Sylvia Rhodea. (3)

B/C 26-145 Jordan Jorritsma moved to approve a 3-year agreement with Ottawa Conservation District at a total cost of $360,000 contingent upon the adoption of the Fiscal Year 2027 Operating Budget and to add language to the agreement stating that the County funding is for voluntary conservation services and education and is not to be used for lobbying or advocacy for regulatory ordinances.

Motion B/C 26-145 passed by the following votes: Yeas: John Teeples, Doug Zylstra, Jim Barry, Joe Moss, Jordan Jorritsma, Sylvia Rhodea, Allison Miedema, Josh Brugger. (8)

B/C 26-146 Jordan Jorritsma moved to approve the 5-year contract with Workday for budget and planning software subscription services at a not to exceed cost of $179,635, contingent upon the adoption of the Fiscal Year 2027 Operating Budget.

Motion B/C 26-146 passed by the following votes: Yeas: Doug Zylstra, John Teeples, Jordan Jorritsma, Jim Barry, Allison Miedema, Sylvia Rhodea, Joe Moss, Josh Brugger. (8)

B/C 26-147 Allison Miedema moved to approve the 5-year contract with Porterhouse SLED for budget and planning software implementation and support services at a not to exceed cost of $270,000 contingent upon the adoption of the Fiscal Year 2027 Operating Budget.

Motion B/C 26-147 passed by the following votes: Yeas: Jordan Jorritsma, Jim Barry, Allison Miedema, Joe Moss, Sylvia Rhodea, Doug Zylstra, John Teeples, Josh Brugger. (8)

B/C 26-148 Jordan Jorritsma moved to approve the Community Mental Health Transition Agreement and Revolving Promissory Note to begin October 1, 2026.

Motion B/C 26-148 passed by the following votes: Yeas: Joe Moss, Sylvia Rhodea, Allison Miedema, Jordan Jorritsma, John Teeples, Jim Barry, Josh Brugger. (7)

Nays: Doug Zylstra. (1)

B/C 26-149 Jordan Jorritsma moved to approve the Resolution adopting the FY2027 Appropriations Act as the official budget for Fiscal Year 2027.

Motion B/C 26-149 passed by the following votes: Yeas: Joe Moss, Jim Barry, Sylvia Rhodea, Doug Zylstra, Allison Miedema, Jordan Jorritsma, John Teeples, Josh Brugger. (8)

B/C 26-150 Jordan Jorritsma moved to open the Public Hearing at 10:03 a.m. to receive comments on the use of funds from the FY2026 Edward Byrne Memorial Justice Assistance Grant Program.

Motion B/C 26-150 passed.

B/C 26-151 Joe Moss moved to close the Public Hearing at 10:04 a.m. on the use of funds from the FY2026 Edward Byrne Memorial Justice Assistance Grant Program.

Motion B/C 26-151 passed.

B/C 26-152 Jordan Jorritsma moved to approve the Fiscal Year 2026 Edward Byrne Memorial Justice Assistance Grant application in the amount of $48,389.

Motion B/C 26-152 passed by the following votes: Yeas: Sylvia Rhodea, John Teeples, Doug Zylstra, Allison Miedema, Joe Moss, Jordan Jorritsma, Jim Barry, Josh Brugger. (8)

B/C 26-153 Jordan Jorritsma moved to ratify all contracts on the Ratification Report pursuant to the County's Contracting policy.

Motion B/C 26-153 passed by the following votes: Yeas: Jordan Jorritsma, John Teeples, Jim Barry, Sylvia Rhodea, Joe Moss, Doug Zylstra, Josh Brugger. (7)

Absent at vote: Allison Miedema. (1)

B/C 26-153a Joe Moss moved to amend motion B/C 26-153 to remove contract 3178.

Motion B/C 26-153a was withdrawn.

B/C 26-153b Joe Moss moved to amend motion B/C 26-153 by dividing the question.

Motion B/C 26-153b passed by the following votes: Yeas: Joe Moss, Allison Miedema, Jim Barry, Doug Zylstra, John Teeples, Sylvia Rhodea, Jordan Jorritsma, Josh Brugger. (8)

B/C 26-154 Jordan Jorritsma moved to expense for contract 3178.

Motion B/C 26-154 passed by the following votes: Yeas: John Teeples, Doug Zylstra, Jim Barry, Jordan Jorritsma, Josh Brugger. (5)

Nays: Joe Moss, Sylvia Rhodea, Allison Miedema. (3)

B/C 26-155 Jordan Jorritsma moved to take a break at 10:25 a.m.

Motion B/C 26-155 passed.

Chairperson Brugger called the meeting back to order at 10:32 a.m.

B/C 26-156 Jordan Jorritsma moved to approve the revised Incident Reporting Policy for a second reading.

Motion B/C 26-156 passed.

B/C 26-157 Joe Moss moved to approve the revised Remote Access & Application Policy for a second reading.

Motion B/C 26-157 passed.

B/C 26-158 Jordan Jorritsma moved to approve the revised Reemployment of Retirees Policy for a first reading.

Motion B/C 26-158 passed.

B/C 26-159 John Teeples moved to confirm the Administrator's selection of Sarah Allen as the Ottawa County Human Resources Director.

Motion B/C 26-159 passed by the following votes: Yeas: Jordan Jorritsma, Jim Barry, Doug Zylstra, John Teeples, Josh Brugger. (5)

Nays: Allison Miedema, Joe Moss, Sylvia Rhodea. (3)

B/C 26-159a Allison Miedema moved to table motion B/C 26-158.

Motion B/C 26-159a failed by the following votes: Nays: John Teeples, Jordan Jorritsma, Jim Barry, Josh Brugger. (4)

Yeas: Doug Zylstra, Allison Miedema, Sylvia Rhodea, Joe Moss. (4)

B/C 26-160 Joe Moss moved to approve the amended Resolution conditionally authorizing the landfills in Ottawa County to collect the Kent County Hauler fees only on waste originating from Kent County.

Motion B/C 26-160 passed by the following votes: Yeas: Joe Moss, Doug Zylstra, Sylvia Rhodea, Allison Miedema, Jordan Jorritsma, John Teeples, Jim Barry, Josh Brugger. (8)

B/C 26-160a Joe Moss moved to amend motion B/C 26-159 to add Ottawa County to #2 to read "Ottawa County Landfills".

Motion B/C 26-160a passed by the following votes: Yeas: Joe Moss, Jim Barry, Sylvia Rhodea, Doug Zylstra, Allison Miedema, Jordan Jorritsma, John Teeples, Josh Brugger. (8)

Committee Reports

Several Commissioners commented on Committee meetings they attended.

Public Comment

1. Sheila Dettloff-Holland Township
2. Becky Patrick-Allendale Township
3. Karen Obits-Spring Lake

4. Jim Kuiper-Holland Township

Additional Business

A. Report of the County Administrator –County Administrator Patrick Waterman gave an update.
B. Commissioner Comments – Several Commissioners gave comments.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 12:06 p.m.

JUSTIN F. ROEBUCK, Clerk/Register
Of the Board of Commissioners

JOSH BRUGGER, Chairperson
Of the Board of Commissioners