

OTTAWA COUNTY HOUSING COMMISSION

DATE: May 7, 2026

PLACE: Ottawa County Fillmore Complex, Conference Room F

PRESENT: Ken Brune, Pat Harmon, Jared Schuitema, Doug Zylstra

ABSENT: Klynt Marcusse

STAFF: Rich Lakeberg, Joe Pierce, Paul Sachs, Pam VanderMolen

PUBLIC: Christine Fort, Steve Grose, Erin Kamphuis, Bob Karsten, Barb Koning, Chris Marco, Dave Rozman

CALL TO ORDER

President Harmon called the meeting to order at 10:00 a.m. Roll call was conducted and quorum is established.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA AND MINUTES

HC 26-25 Schuitema moved to approve the Agenda for May 7, 2026. The motion passed.
UNANIMOUS

HC 26-26 Zylstra moved to approve the Minutes from April 16, 2026. The motion passed.
UNANIMOUS

OLD BUSINESS

Chris Marco presented an overview of efforts regarding planning a Local Employers Summit with a target date of June. Sachs suggested having Marco provide a workforce housing development update quarterly. The Commission agreed and welcomed Marco to attend anytime.

Sachs provided an overview of recent outreach/efforts regarding the Small Footprints Homes Initiative, including tomorrow's presentation at the Allegan County Housing Summit (May 8). Pierce provided a cumulative download summary on the Initiative. The Commission and staff discussed an additional 'proposed location' question for obtaining the home plans. No changes were deemed necessary at this time.

Sachs informed the Commission that Administration anticipates this Commission and the County Board of Commissioners reviewing/finalizing the draft Bylaws and Rules in June. The Commission reiterated their recommendation to keep current members' terms during impending transition from Commission to Advisory Board.

NEW BUSINESS

Dave Rozman presented an overview of Lakeshore Habitat for Humanity's Survey Findings.

OFFICIAL MINUTES

Sachs informed the Commission of recent efforts regarding leveraging a specific County-owned Property into an affordable housing option. The Commission discussed; topics included mix of housing, multilevel housing, proceeds of sale, and countywide assessment of other available parcels.

Sachs updated the Commission on the proposed second extension of the MOU with Grand Rapids Housing Commission.

HC 26-27 Schuitema moved to approve Paul Sachs signing the drafted MOU with Grand Rapids Housing Commission. The motion passed. UNANIMOUS

PUBLIC COMMENTS

None

OTHER BUSINESS/DISCUSSION ITEMS

President Harmon stated that the next Housing Commission meeting is scheduled for Thursday, June 4.

ADJOURNMENT

HC 26-28 Schuitema moved to adjourn the meeting at 10:53 a.m. The motion passed. UNANIMOUS