

Agenda
Ottawa County Housing Advisory Board
West Olive Administration Building – Hemlock Conference Room
12220 Fillmore Street, West Olive, MI 49460
Thursday, September 10, 2026, 10:00 am



1. Call to Order
2. Establish Quorum
3. [Welcome and Introductions](#)
4. Public Comments
5. Approval of the Agenda for the August 13, 2026 Meeting
6. Approval of [Meeting Notes](#) from July 9, 2026 and [Minutes](#) from August 13, 2026 Housing Advisory Board Meetings
7. Presentations
 - A. RLF Implementation Update (David DeVelder, Senior Lendor, IFF) – *Standing Quarterly Agenda Item*
8. Discussion Items
 - A. Overview of County Housing Needs, Current Activities, and Emerging Opportunities
 - B. Housing Stats Dashboard – Development Progress
 - C. Lakeshore Advantage Housing Updates – *Standing Agenda Item*
 - D. Issue-Focused Special Committee(s)
9. Action Items
 - A. None
10. Public Comments
11. Other Business
 - A. Next Meeting: October 1, 2026 (10:00 a.m.)
12. Adjournment

OTTAWA COUNTY HOUSING ADVISORY BOARD

<u>Name</u>	<u>Representing</u>	<u>Term Expires</u>
Jennifer Johnson	City or Village Representative	12/31/2028
Doug Zylstra	County Commissioner	12/31/2026
Jim Barry	County Commissioner	12/31/2026
Kenneth Brune	Financial Services Industry	12/31/2029
Klynt Marcusse	For-Profit Developer	12/31/2029
Christopher Marco	General Business Community	12/31/2028
Mark Allen	Housing Advocacy Community	12/31/2027
Steve Grose	Nonprofit Developer	12/31/2027
Jared Schuitema	Real Estate Community	12/31/2029
Patrick Harmon	Resident	12/31/2029
Jerry Rabideau	Township Representative	12/31/2028

UNOFFICIAL MEETING NOTES

OTTAWA COUNTY HOUSING ADVISORY BOARD

DATE: July 9, 2026

PLACE: Ottawa County Fillmore Complex, Hickory Conference Room

PRESENT: Ken Brune, Pat Harmon, Jared Schuitema, Doug Zylstra

ABSENT: Klynt Marcusse

STAFF: Rich Lakeberg, Joe Pierce, Paul Sachs, Pam VanderMolen

PUBLIC: Steve Grose, Chris Marco

CALL TO ORDER

President Harmon called the meeting to order at 10:02 a.m. Roll call was not conducted. Staff explained that they were under the impression there would not be a quorum with only 4 appointed members present since this is now an 11 member board.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA AND MINUTES

There was no approval of the Agenda and Minutes due to no quorum.

DISCUSSION ITEMS

Sachs informed the Board that there are roughly 20-30 applicants for the 5 vacant seats.

Chris Marco presented an overview of his efforts advocating for workforce housing and provided a target date of October for holding a local employer summit on housing.

Sachs informed the Board that staff is collaborating with IFF and Ryan Kilpatrick to hold a Developers Listening Session on the Revolving Loan Fund with a target date of July 31.

Sachs provided an update on recent efforts regarding leveraging a specific County-owned property into an affordable housing option. Sachs informed the Board of recent outreach/advocacy efforts regarding the Small Footprints Home Initiative. Sachs asked the Board if they had any questions on the recently approved Board of Commissioner's 2026-2028 Strategic Plan. The Board had none.

ACTION ITEMS

None

PUBLIC COMMENTS

Public Comments were made by the following:

1. Steve Grose

UNOFFICIAL MEETING NOTESOTHER BUSINESS

President Harmon stated that the next Housing Commission meeting is scheduled for Thursday, August 6. It was discussed and determined to reschedule the August meeting. VanderMolen will send a poll to the group to determine a new date.

ADJOURNMENT

President Harmon adjourned the meeting at 10:58 a.m.

UNOFFICIAL MINUTES**OTTAWA COUNTY HOUSING ADVISORY BOARD**

DATE: August 13, 2026

PLACE: Ottawa County Fillmore Complex, Hickory Conference Room

PRESENT: Ken Brune, Pat Harmon, Jared Schuitema

ABSENT: Klynt Marcusse, Doug Zylstra

STAFF: Joe Pierce, Paul Sachs, Pam VanderMolen

PUBLIC: Christina Fort, Barb Koning, Judith Swiftney Dembowski

CALL TO ORDER

President Harmon called the meeting to order at 10:00 a.m. Roll call was conducted and quorum is established.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA AND MINUTES

HAB 26-01 Schuitema moved to approve the Agenda for August 13, 2026. The motion passed.
UNANIMOUS

HAB 26-02 Schuitema moved to approve the Housing Commission Minutes from June 4, 2026. The motion passed.
UNANIMOUS

DISCUSSION ITEMS

Sachs informed the Board that interviews for the vacant seats are scheduled for this coming Monday.

Sachs handed out a document showing photos from the Developers Listening Session that occurred on July 31. The Board discussed. Sachs informed the Board that IFF is preparing a report which will propose their next steps.

Sachs and Pierce both provided input on the recently proposed legislation called ROAD to Housing Act. Sachs informed the Board that the County is in the process of planning/scheduling a panel discussion in collaboration with the County Lobbyist.

Sachs reminded the Board of one of the Board of Commissioner's 2026-2028 Strategic Plans to hold a Countywide Visioning for Growth Summit. Sachs informed the Board that the summit has been scheduled for October 20. Sachs reminded the Board that the Holland Charter Township parcel is still going through the derisking process, but is hopeful to bring it in front of the Board of Commissioners soon. Sachs provided a brief update on continuing to support communities for the Small Footprint Homes Initiative. Pierce provided an overview on developing the housing dashboard.

Sachs handed out a written update provided by Chris Marco and mentioned a couple highlights from the document.

UNOFFICIAL MINUTES

ACTION ITEMS

None

PUBLIC COMMENTS

None

OTHER BUSINESS/DISCUSSION ITEMS

President Harmon stated that the next Housing Commission meeting is scheduled for Thursday, September 10. Schuitema asked staff to check with legal to determine whether or not this Board will have quorum and cancel if no quorum can be established. Staff agreed.

ADJOURNMENT

HAB 26-03 Schuitema moved to adjourn the meeting at 11:09 a.m. The motion passed.
UNANIMOUS