STATE OF MICHIGAN

Ottawa County Community Corrections Advisory Board

MINUTES
Tuesday, October 21, 2025 – 7:30 a.m.
Fillmore Complex – Conference Room F
Chair: Judge Dalman
Co-Chair: Tim Piers

Alma Valenzuela ☒	Sarah Matwiejczyk ☐	Tim Piers ☒	Heath White ☒
Hon. Derek Dalman ☒	Anna White ☒	Kelly Boeve ☒	Ben Sutherland ☐
Hon. Craig Bunce ☒	Eric DeBoer ☐	Amanda Sheffield ☒	Andrew Brown ☒
Hon. John Hulsing ☒	Bob Buursma ☒	Paula Creswell ☒	Kendra Wenzel ☒
Andrew Brown ☒	Caleb Worpel ☐	☐	**X = Present**

I. Introductions

II. Approval of Minutes from July 22, 2025 Meeting

A motion to approve the minutes was made by Judge Hulsing and supported by Judge Bunce. The motion passed unanimously.

III. New Business

a. FY2025 4th Quarter Report Review and Approval

- A motion to approve and submit the quarterly report was made by Captain Bob Buursma and supported by Judge Hulsing. The motion passed unanimously.
- Two programs did not meet the 100% enrollment target:
  - **MRT Program**: Achieved only a 57% enrollment rate. Efforts to increase referrals are ongoing. Program expenditures reached 95%, as group facilitation costs remained despite lower participant numbers.
  - **OAR Program**: Reached an 87% enrollment rate. In-jail assessments could not be conducted in September due to staffing shortages and absences.

b. Treatment Court Updates

- **Mental Health Treatment Court / Section 1090** *(See Attachment)*
  - Enrollments in FY2025 were five fewer than in FY2024.
  - All participants discharged in the last quarter met performance goals, including treatment compliance and stable housing at graduation.
- **Sobriety Treatment Program** *(See Attachment)*
  - Achieved a 90% successful completion rate in FY2025.
  - Participants completed 1,733 hours of community service in lieu of incarceration.
- **Ottawa County Recovery Court** *(See Attachment)*
  - Funding remains stable.
  - Recorded a 77% successful completion rate.

IV. Roundtable

Angie Barksdale was re-appointed to the CCAB on July 22, 2025.

V. 2026 Meeting Schedule

- January 20
- April 21
- July 14
- October 20

VI. Adjournment

A motion to adjourn was made by Judge Hulsing and supported by Robert Buursma. The motion passed.

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FY2025
4th Quarter Utilization Report

Program Utilization and Key Performance Measurements

Local Program Name	MRT	Bond Risk Assessment	Pretrial Supervision Services	Substance Abuse Testing	OAR
CCIS Code	C01 - Cognitive	F22 - Pretrial Assessmt	F23 - Pretrial Supervsn	S17 - Sub Abuse Testing	22 - Actuarial Asssessm
Projected # New Enrollments	70	600	550	135	125
# Carryovers from Previous Fiscal Year	24	0	435	99	0
YTD # New Enrollments	40	1518	851	127	109
Actual Percentage % New Enrollments	57%	253%	155%	94%	87%
YTD # Neutral Discharges	3	0	41	3	0
YTD # Unsuccessful Discharges	6	0	121	28	0
YTD # Successful Discharges	31	1518	504	97	76
Approved Program Budget	$18,000	$65,119	$99,224	$31,700	3,300
Program Expenses Through Report Period	$17,170	$65,119	$99,132	$31,700	$2,488.09
Actual Percentage % Expenses Through Report Period	95%	100%	100%	100%	75%

C01-MRT
85% of participants who graduated from the MRT program between October 1, 2023, and September 30, 2024, did not commit a new offense within 1 year of successful program completion.
(Goal 75% - Goal Met)

F22-Pretrial Assessment
Concurrence Rate: 99% of OCC-funded defendants had released decisions/court-ordered bail corresponding with their assessed risk level (PRAXIS)
(Goal 85% - Goal Met)

Release Rate: 69% of OCC-funded defendants secured release pending case disposition.

(Goal 65% - Goal Not Met)

F23-Pretrial Supervision
Appearance Rate: 93% of released defendants on OCC-funded pretrial supervision, sentenced between October 1, 2024, and September 30, 2025, attended all scheduled court appearances pending case disposition.
(Goal 85% - Goal Met)

Public Safety Rate: 95% of released defendants on OCC-funded supervision, sentenced between October 1, 2024, and September 30, 2025, were not charged with a new criminal offense pending case disposition.
(Goal 85% - Goal met)

Success/Compliance Rate: 88% of released defendants on OCC-funded pretrial supervision appeared for all scheduled court appearances and were not charged with a new criminal offense pending case disposition.
(Goal 90% - Goal not met)

G17- Substance Abuse Testing
92% of defendants who completed the SAT Program successfully between October 1, 2024, and June 30, 2025, had no more than two positive drug tests from new use during program participation.
(Goal 80% -Goal met)

I-22- Actuarial Assessment (OAR)
86% of defendants and probation violators enrolled in the OAR and sentenced to probation were referred to the recommended level of care. (Goal 75% - Goal met)

1)Reasons for the disparity between projected new enrollments and actual new enrollments, year-to-date, through the reporting period, for each P.A.511 511-funded program.

The MRT Program, Substance Abuse Testing, and OAR programs did not reach full (100%) enrollment this quarter. However, this shortfall reflects a temporary lapse in referrals rather than a lack of need for these services. Notably, the MRT Program operated at 95% of its budgeted spending despite an enrollment rate of only 57%. Each MRT group included a minimum of three participants, allowing the sessions to proceed as planned. As a result, program expenditures aligned with the anticipated annual budget.

2) For those programs indicated above as underutilized, provide an action plan outlining how the CCAB intends to increase utilization to the projected level.

For the MRT program, we've taken steps to remind probation agents about the program to encourage additional referrals.

58TH DISTRICT COURT PROBATION & COMMUNITY CORRECTIONS

58th District Court Section 1090

October 1, 2024, to September 30, 2025

FY 2025 Admissions: 20

Discharges: 15

Successful Graduates – 11
Non-Compliant – 3
New Offense - 1

Open Cases: 40

4th Quarter – 2 successful Discharges

Link 80% of participants to treatment within 21 days of screening:
100% linked to treatment

100% will remain substance free for 60 days prior to graduation
100% substance free

80% will not be convicted of a new offense:
100% have not been convicted of a new offense

100% will have stable housing prior to graduation:
100% have had stable housing

60% will be retained for ¾ the program duration:
100% have been retained for ¾ program duration

80% will be compliant with Mental Health Treatment
100% of current active participants are compliant

Update: Amanda Sheffield has now joined the Section 1090 team as a CMH liaison.

58th District Court

SOBRIETY TREATMENT PROGRAM
FY2025

October 1, 2024 to September 30, 2025

39 Admissions

41 Discharges

90% Successful Completion Rate

1,733 Hours of Community Service Performed

Susscessful Discharges

Average of 54 Treatment Hours

Averaged 417 Days of Sobriety

The average of 5 days from acceptance into treatment.

"Life is good. I was married this summer and celebrated 4 years sober. I often speak of my gratitude for you, Mr. Bunce, and the path offered by the 58th Court. Without your hand and guidance I would NOT be able to say I'm happy with the man I'm becoming, one day at a time."

-A successful STP participant

Ottawa County Recovery Court

Mission: *To promote recovery and reduce criminal activity.*

Vision: *As a leader among specialty courts, we provide evidence-based programming to all eligible individuals.*

Community Corrections Advisory Board

October 21, 2025

Updates and other noteworthy events...

- SCAO FY26 grant award from SCAO. Saw a modest increase in funding.
- SAMHSA budget was approved for our 5th and final year of our grant.
- BJA approved a third no-cost extension on our grant.
- Federal grant applications for FY26 or FY27 have not been released. Unknown if/when they will be.

Since the last Community Corrections Advisory Board meeting.....

10 participants were admitted.

11 participants graduated.

3 participants were terminated.

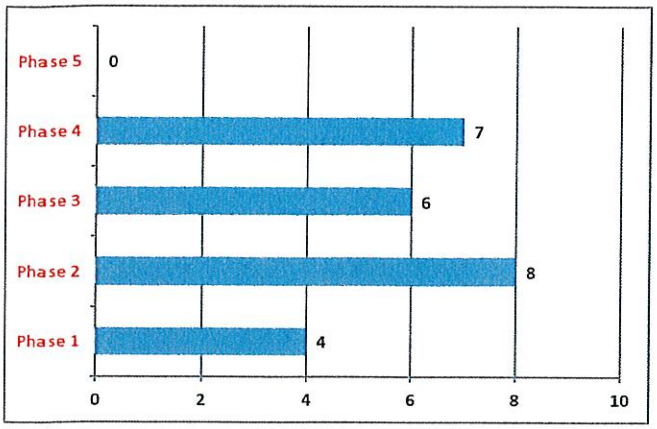
13 People are currently being screened for admission.

20th Circuit Court cases transferred to other specialty courts (and currently active)...

0	58th District Court	Sobriety Treatment Program
0	58th District Court	Mental Health Treatment Court
0	57th District Court	West Michigan Regional Veterans Court
0	61st District Court	Sobriety/Drug Court
0	Other Jurisdictions	Sobriety/Drug Court

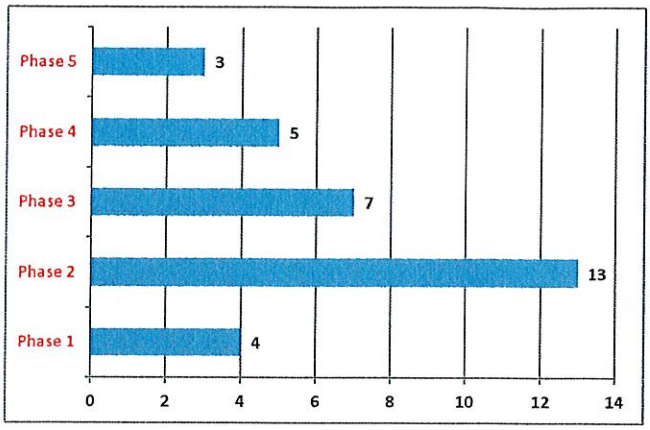
Participant Census

Drug Docket



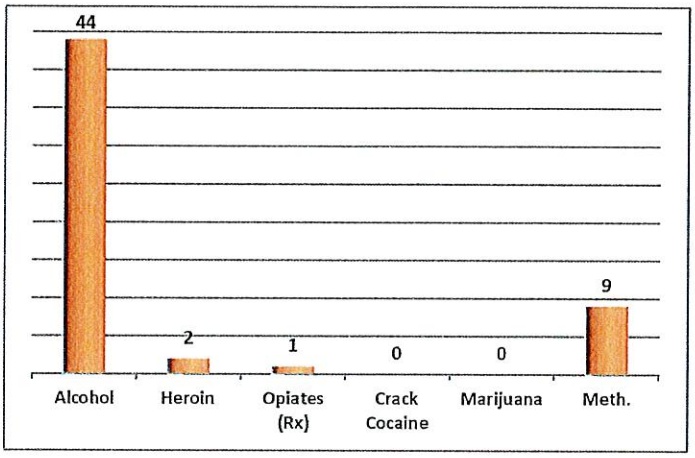
Total: 25 *Male:* **19** *Female:* **6**

OWI Docket



Total: 32 *Male:* **27** *Female:* **5**

Participant Drugs of Choice *(by gender)*



OCRC Overview: January 1, 2005 – July 22, 2025

COMPLETION RATE (OVERALL)

#	%	*Discharge Reason*
358	**77%**	**Successful**
49	11%	Unsuccessful/Non-Compliant
30	6%	Unsuccessful/Absconded
22	5%	Unsuccessful/New Offense
3	.06%	Other
2	.04%	Death
1	.02%	Medical Discharge
465	**100%**	***Total***

COMPLETIONS (BY GENDER)

Male	*Female*	*Discharge Reason*
252 (79%)	**105 (71%)**	**Successful**
28	21	Unsuccessful/Non-Compliant
20	10	Unsuccessful/Absconded
13	9	Unsuccessful/New Offense
3	0	Other
1	1	Death
1	1	Medical Discharge
318	**147**	***Total***