Ottawa County
Board of Commissioners

John Teeples
Chairperson

Josh Brugger
Vice-Chairperson

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, September 2, 2025, at 9:00 AM** for a special meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson

2. Prayer and Pledge of Allegiance

3. Roll Call

4. Correspondence

5. Public Comment

6. Approval of Agenda

7. Consent Resolutions

   A. Board of Commissioners Meeting Minutes
   Suggested Motion:
   To approve the minutes of the August 26, 2025, Board of Commissioners meeting.

8. Agenda and Action Requests:

   A. Public Hearing
   Suggested Motions:
   1) To open the Public Hearing to receive comments on the Fiscal Year 2026 Ottawa County Budget.

   2) To close the Public Hearing on the Fiscal Year 2026 Ottawa County Budget.

9. Committee Reports

10. Public Comment

Jim Barry | Jordan Jorritsma | Douglas Zylstra | Jacob Bonnema | Kendra Wenzel
Joe Moss | Phil Kuyers | Sylvia Rhodea | Allison Miedema

11. Additional Business

A. Report of the County Administrator

B. Commissioner Comments

12. Adjournment at Call of the Chairperson

PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
AUGUST SESSION – FIRST DAY

The Ottawa County Board of Commissioners met on Tuesday, August 26, 2025, at 9:00 a.m. and was called to order by the Chairperson.

The prayer was pronounced by Commissioner Bonnema.

Chairperson Teeples led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Jim Barry, Jordan Jorritsma, Douglas Zylstra, Jacob Bonnema, Joe Moss, Kendra Wenzel, John Teeples, Sylvia Rhodea, Philip Kuyers, Josh Brugger, Allison Miedema. (11)

Correspondence

A. Chair Teeples appointment of Kenneth Brune to the Housing Commission seat for the immediate term and successive term ending December 31, 2030.
B. Chief Judge Pro Tem. Craig Bunce presented the 58th District Court Annual Report.

Public Comments

None.

Online Public Comments

1. Joseph Parnell McCarter – Georgetown Township

Approval of the Agenda

B/C 25-151 Joe Moss moved to approve the agenda.

The motion passed.

Consent Resolutions

Sylvia Rhodea requested to move Consent Item 7B to Action Item 8A.

B/C 25-152 Joe Moss moved to approve the following Consent Resolutions:

A. To approve the minutes of the August 5, 2025, Board of Commissioners Special Meeting.

B. To approve the Land and Water Conservation Fund Program Project Agreement for the Upper Macatawa Natural Area Greenway Trailhead Restroom, the associated resolution committing to the local match and long-term maintenance of the project

streamline area, and the appropriation of grant revenue and corresponding expense of $347,500 in Fiscal Year 2025.

C. To approve the agreement with VP Construction for the Kirk and Tunnel Park Stairs Reconstruction Project in the amount of $168,348.00.

D. To approve the general claims in the amount of $21,662,050.85 as presented by the summary report for July 1, 2025, through July 31, 2025.

E. To approve a 1-year contract with Flourish and Thrive Labs for an AI tool to documentation of food safety inspections at a total cost of $80,000.

F. To approve a 5-year contract with Hedgerow for restaurant inspection software at a total cost of $290,300.

G. To approve the contract with Johnson Commercial Interiors for replacement carpeting at the Grand Haven Courthouse for a total cost of $73,492.17.

H. To approve the request from the Sheriff's Office to reclassify the Administrative Assistant (U7) position to an Executive Assistant (U11) position at a cost of $21,168.43.

I. To approve the amendment to the contract for access control management consulting services at a not to exceed cost of $125,000.

J. To approve the Resolution Naming Trustee and Alternate Trustee for the West Michigan Health Insurance Pool.

K. To approve the contract for paving services at the Fillmore Complex, Grand Haven Courthouse, and James Street for a total of $1,096,040.

L. To approve the Memorandum of Understanding with Dell Marketing LP for the purchase of end user computing products.

M. To approve the contract with AT&T for AT&T Dedicated Internet and IP Flex service for 3 years at a total cost of $85,068.

N. To approve the FY2025 budget adjustments per the attached schedule.

The motion passed by the following votes: Yeas: Joe Moss, Phil Kuyers, Jim Barry, Jacob Bonnema, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Allison Miedema, Jordan Jorritsma, Josh Brugger, John Teeples. (11)

Action Requests

B/C 25-153 Josh Brugger moved to ratify all contracts for the period of July 18, 2025, to August 21, 2025, currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

The motion passed by the following votes: Yeas: Phil Kuyers, Jim Barry, Doug Zylstra, Josh Brugger, Jacob Bonnema, Jordan Jorritsma, John Teeples. (7)

Nays: Joe Moss, Allison Miedema, Kendra Wenzel, Sylvia Rhodea. (4)

B/C 25-154 Sylvia Rhodea moved to separate Contract 2702 between Public Health and Flourish and Thrive Labs, LLC from the list of contracts pending post-execution ratification for the period of July 18, 2025, to August 21, 2025.

The motion failed by the following votes: Nays: Jordan Jorritsma, Josh Brugger, Jim Barry, Doug Zylstra, Phil Kuyers, John Teeples. (6)

Yeas: Jacob Bonnema, Allison Miedema, Kendra Wenzel, Sylvia Rhodea and Joe Moss. (5)

B/C 25-155 Joe Moss moved to approve the 2026-2030 Capital Improvement Plan.

The motion passed by the following votes: Yeas: Sylvia Rhodea, Josh Brugger, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Joe Moss, Jordan Jorritsma, Phil Kuyers, Jim Barry, John Teeples. (11)

Commissioner comments:

Several Commissioners gave comments.

B/C 25-156 Jordan Jorristma moved to go into closed session for the purpose of reviewing and considering the contents of applications for Administrator candidates pursuant to OMA section 8(1)(f). (Requires a 2/3 majority to pass.)

The motion failed by the following votes: Nays: Doug Zylstra, Allison Miedema, Sylvia Rhodea, Joe Moss, and Kendra Wenzel. (5)

Yeas: Josh Brugger, Jordan Jorritsma, Phil Kuyers, Jim Barry, Jacob Bonnema, John Teeples. (6)

B/C 25-157 Josh Brugger moved to approve each Commissioner identifying up to 8 Administrator candidates by ballot, utilizing assigned numbers, without comments about any candidates; and for the tabulation and selection by majority vote of up to 5 candidates, plus possibly 2 alternates, to be interviewed for the County Administrator position. Col. Michael Tremblay, who participated in the first round of interviews, will also be included in this round and will be subject to the same voting process as the other candidates.

Minor language clarifications were approved by a friendly amendment.

The motion passed by the following votes: Yeas: Sylvia Rhodea, Josh Brugger, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Joe Moss, Jordan Jorritsma, Phil Kuyers, Jim Barry, John Teeples. (11)

Administrator Candidate Finalists	First Alternate	Second Alternate
13	54	41
20		
29		
44		
50		

B/C 25-158 Joe Moss moved to vote between Candidates 54 and 41 for first alternate.

The motion passed by the following votes: Yeas: Sylvia Rhodea, Josh Brugger, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Joe Moss, Jordan Jorritsma, Phil Kuyers, Jim Barry, John Teeples. (11)

B/C 25-159 Joe Moss moved to make Candidate 54 the first alternate and make Candidate 41 the second alternate.

The motion passed by the following votes: Yeas: Sylvia Rhodea, Josh Brugger, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Joe Moss, Jordan Jorritsma, Phil Kuyers, Jim Barry, John Teeples. (11)

Committee Reports

None.

Public Comment

1. Sheila Dettloff – Holland Township
2. Becky Patrick – Allendale Township

Online Public Comment

1. Dan Winiarski – Georgetown Township

Discussion Items

None.

Administrator Updates

A. Interim Deputy Administrator Ron Frantz gave updates on the Citizen's work group.
B. Interim Administrator Gary Rosema gave several updates.

Commissioner Comments

Several Commissioners gave comments.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 11:28 a.m.

JUSTIN F. ROEBUCK, Clerk/Register
Of the Board of Commissioners

JOHN TEEPLES, Chairperson
Of the Board of Commissioners