Regular Meeting of the Parks and Recreation Commission

Approved Minutes

Date: February 19, 2025

Time: 3:00 p.m.

Place: Board Room, Fillmore Complex

Present: Joe Bush, Bruce Greenlee, Martin Harris, Lukas Hill, Jane Longstreet, Field Reichardt (arrived at 3:17 p.m.), Kelly Rice, and Paul Sachs

Absent: Phil Kuyers and Linda McAffrey

Staff: Jason Shamblin, Director; Curt TerHaar, Coordinator of Park Planning & Development; Jason Boerger, Coordinator of Park Maintenance & Operations; Glenn Bosch, Coordinator of Fund Development; Aaron Bodbyl-Mast, Parks Data and Grants Manager; Rylie Dorman, Communications Specialist; Joshua Marzolf, Assistant Park Supervisor; and Ginny Anderson, Administrative Assistant

Guests: Angela Miller-Niarhos

Motions

Approval of Minutes

PR 25-09 Motion: To approve the minutes of the Commission's January 22, 2025, regular meeting.

Moved by: Hill Supported by: Greenlee Unanimous

Acceptance of the 2025 Ottawa County Parks Foundation Annual Report

PR 25-10 Motion: To accept the 2025 Ottawa County Parks Foundation Annual Report as submitted.

Moved by: Longstreet Supported by: Bush Unanimous

Rosy Mound Expansion Phase I Improvements Michigan Natural Resources Trust Fund Grant

PR 25-11 Motion: To recommend an application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance to construct the Rosy Mound Expansion Phase 1 Improvements and forward to the County Board of Commissioners for final approval and adoption of the required MNRTF resolution.

Moved by: Longstreet Supported by: Harris Unanimous

Idema Explorers Trail Bass River Segment Phase 2 Michigan Natural Resources Trust Fund Grant

PR 25-12 Motion: To recommend an application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance to construct the Bass River Segment Phase 2 of the Grand River Greenway Idema Explorers Trail and forward to the County Board of Commissioners for final approval and adoption of the required MNRTF resolution.

Moved by: Hill Supported by: Greenlee Unanimous

2026 Parks Budget Calendar

PR 25-13 Motion: To accept the 2026 Parks Budget Calendar as submitted.

Moved by: Longstreet Supported by: Harris Unanimous

Historic Ottawa Beach, West Michigan Park Association, VanDyk Underground Utility License Agreement

PR 25-14 Motion: *To approve and forward to the Board of Commissioners the License Agreement to authorize an underground utilities license agreement for West Michigan Park Association, VanDyk lot (0 North Park Avenue, Tax ID No. 70-1533273-005), or one substantially similar, contingent upon changing all "easement" references to "licensed area" in Exhibit A. Further, the Parks Director is instructed to fulfill the intent of the Commission in these matters.*

Moved by: Longstreet Supported by: Bush Unanimous

To Adjourn

PR 25-15 Motion: To adjourn.

Moved by: Hill Supported by: Bush Unanimous

Other Items Discussed

4. Additions/Deletions to Agenda
   Presentation from Joshua Marzolf, Assistant Parks Supervisor

5. Approval of Minutes
   Approved the minutes of the Commission's January 22, 2025, regular meeting.

6. Communications
   None

7. Public Comment
   None

8. Staff Reports
   a) Director
      The Commission accepted the Director's Report as written.
   b) Park Operations
      The Commission accepted the Parks Operations Report as written.
   c) Planning and Development Report
      The Commission accepted the Planning and Development Report as written.
   d) Community Engagement Report
      The Commission accepted the Community Engagement Report as written.
   e) Natural Resources Management Report
      The Commission accepted the Natural Resources Management Report as written.
   f) Development Report
      The Commission accepted the Development Report as written.
   g) Strategic Plan Progress Report
      The Commission accepted the Strategic Plan Progress Report as written.

9. Committee Reports
   a) The Commission accepted the Executive Committee verbal update.
   b) The Commission accepted the Planning Committee meeting report of February 10, 2025, as written.
   c) The Commission accepted the Finance & Policy Committee meeting report of February 12, 2025, as written.
   d) The Commission accepted the Community Engagement Committee meeting report of February 13, 2025, as written.
   e) The Commission accepted the Ottawa County Parks Foundation verbal update.

10. Old Business
    a) 2025 Ottawa County Parks Foundation Annual Report and The Annual Review of the Memorandum of Understanding Between the Ottawa County Parks and Recreation Commission and the Ottawa County Parks Foundation

11. New Business
    a) Rosy Mound Expansion Phase I Improvements Michigan Natural Resources Trust Fund Grant
       1) Presentation of Grant Proposal by staff and Commissioner review
       2) Public Comment (None)

    b) Idema Explorers Trail Bass River Segment Phase 2 Michigan Natural Resources Trust Fund Grant
       1) Presentation of Grant Proposal by staff and Commissioner review
       2) Public Comment (None)

    c) 2026 Parks Budget Calendar

    d) Historic Ottawa Beach, West Michigan Park Association, VanDyk Underground Utility License Agreement

12. Public Comment
    None

13. Commissioners Prerogative

14. Meeting adjourned at 4:43 p.m.

Next meeting: March 19, 2025, Time: 3:00 p.m.
Location: Fillmore Complex, Board Room

The minutes were reviewed and approved by the Ottawa County Parks and Recreation Commission on March 19, 2025 and are hereby certified by the Secretary.

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Lukas Hill Parks Commission Secretary