APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JANUARY SESSION – FIRST DAY

The Ottawa County Board of Commissioners met on Tuesday, January 28, 2025, at 6:30 p.m. and was called to order by the Chairperson.

The prayer was pronounced by Reverend Brown.

Chairperson Teeples led in the Pledge of Allegiance to the Flag of the United States of America.

Present at roll call: Jim Barry, Jordan Jorritsma, Douglas Zylstra, Jacob Bonnema, Joe Moss, Kendra Wenzel, John Teeples, Sylvia Rhodea, Philip Kuyers, Josh Brugger, Allison Miedema. (11)

Correspondence

None.

Public Comments

Public comments were made by the following:

1. Sheila Dettloff-Holland Township
2. Joseph Parnell McCarter-Georgetown Township
3. Oliver Shampine-Grand Haven City
4. Bruce Greenlee-Park Township
5. Barbara Lee VanHorssen-Grand Haven City

Approval of the Agenda

B/C 25-033 Phil Kuyers moved to approve the agenda as amended.

The motion passed.

B/C 25-034 Josh Brugger moved to add to the agenda 6A, the resignation of John Teeples as Chairperson for 2025 and the motion to approve Resolution, pursuant to MCL 46.3 (4) and Board Rule 2.3, that the Chairperson shall be elected by the Board of Commissioners annually and to reelect Teeples for 2025.

The motion passed.

B/C 25-035 Josh Brugger moved to amend agenda item 8D to change the list of recommended appointments as presented.

The motion passed.

B/C 25-036 Doug Zylstra moved to amend agenda item 8G to read as follows: To approve and appoint Lavonne (Vonnie) VanderZwaag to fill the vacancy of Seat A which expires on 3-31-25 on the Community Mental Health Board and to approve and appoint her to a new term effective 4-1-25 to 3-31-28.

The motion passed.

Resignation of John Teeples as Chairperson for 2025

John Teeples resigned as Chairperson of the Board of Commissioners.

B/C 25-037 Josh Brugger moved to approve Resolution, pursuant to MCL 46.3 (4) and Board Rule 2.3, that the Chairperson shall be elected by the Board of Commissioners annually and to reelect Teeples for 2025.

The motion passed by the following votes: Yeas: Joe Moss, Phil Kuyers, Jim Barry, Jacob Bonnema, Sylvia Rhodea, Doug Zylstra, Kendra Wenzel, Allison Miedema, Jordan Jorritsma, Josh Brugger, John Teeples. (11)

Consent Resolutions

Allison Miedema moved to remove Item 7B, Post-Execution Ratification of Contracts, from Consent and move to Action Request Item 8I.

B/C 25-038 Josh Brugger moved to approve the following Consent Resolutions:

A. To approve the minutes of the December 19, 2024, Board of Commissioners Meeting, the January 2, 2025, and January 7, 2025, Board of Commissioners Organizational Meetings and the minutes of the January 14, 2025, Board of Commissioners Special Meeting.

B. To approve the Project Agreement between Ottawa County Parks Foundation and Ottawa County Parks and Recreation Commission for the Rosy Mound Expansion.

C. To approve the License Agreement to provide access and parking for West Michigan Park Association, VanDyk lot (0 North Park Avenue), or one substantially similar.

D. To approve the general claims in the amount of $20,259,740.82 as presented by the summary report for November 18, 2024 through December 20, 2024.

E. To approve the request from the Ottawa County Department of Public Health to increase the hours of the Dental Assistant position from 0.8 FTE to 1.0 FTE at a cost of $20,419, funded by the KOHA funding from the State of Michigan.

F. To approve the request from the Ottawa County Department of Public Health to create a 1.0 FTE Hearing & Vision Technician position at a cost of $83,244, funded by the ELPHS funding from the State of Michigan.

G. To approve the request from the Ottawa County Department of Public Health to increase the hours of the Hearing & Vision Clerk position from 0.5 FTE to 0.8 FTE at a cost of $24,568, funded by the ELPHS funding from the State of Michigan.

J. To approve the request from the Ottawa County Department of Public Health to create a 0.6 FTE SUD Educator position at a cost of $62,607, funded by the LRE Substance Use Disorder Block Grant.

K. To approve the Interlocal Prosecution Agreement between Ottawa County and Allegan County.

L. To approve the FY2025 budget adjustments per the attached schedule.

The motion passed by the following votes: Yeas: Sylvia Rhodea, Josh Brugger, Doug Zylstra, Jacob Bonnema, Kendra Wenzel, Allison Miedema, Joe Moss, Jordan Jorritsma, Phil Kuyers, Jim Barry, John Teeples. (11)

Action Requests

B/C 25-039 Josh Brugger moved to approve adding the employee benefit under the Michigan Earned Sick Time Act (MESTA).

The motion passed by the following votes: Yeas: Jacob Bonnema, Jordan Jorritsma, Josh Brugger, Allison Miedema, Kendra Wenzel, Jim Barry, Sylvia Rhodea, Joe Moss, Doug Zylstra, Phil Kuyers, John Teeples. (11)

B/C 25-040 Jordan Jorritsma moved to approve the employment agreement for Interim County Administrator.

The motion passed by the following votes: Yeas: Phil Kuyers, Joe Moss, Allison Miedema, Kendra Wenzel, Jim Barry, Doug Zylstra, Josh Brugger, Jacob Bonnema, Sylvia Rhodea, Jordan Jorritsma, John Teeples. (11)

B/C 25-041 Josh Brugger moved to amend section 2.3 of the Rules of the Ottawa County Commissioners to read as follows:

> *For all active commissioner assignments on non-standing Board Committees, county and community-based commissions, authorities, boards (such as CMH and Parks and Recreation), the Chairperson shall make all assignments for seats that are dedicated to the Board, subject to bylaws, ordinances and state statutes, and the approval of the Board of Commissioners by majority vote.*

The motion passed.

B/C 25-042 Josh Brugger moved to approve the Chairman's 2025 recommended appointments of Commissioners to community boards, commissions, authorities, and councils per section 2.3 of the Rules of the Ottawa County Commissioners as amended.

The motion passed.

2025 Countywide Board and Commission Assignments	
Board	***Commissioner(s)***
Agriculture Preservation Board	*Allison Miedema*
Area Community Services Employment & Training Council	*Doug Zylstra, Joe Moss*
Central Dispatch Authority Policy Board	*Sylvia Rhodea*
Community Corrections Advisory Board	*Kendra Wenzel*
Community Mental Health Board	*Sylvia Rhodea^, Kendra Wenzel^, Jordan Jorritsma^*
Comprehensive Economic Development Strategy Committee	*Allison Miedema*
*Drain Board**	*John Teeples, Jacob Bonnema*
Economic Development Corp. / Brownfield Redevelopment	*Jim Barry*
Food Services Appeals Board	*Sylvia Rhodea*
Grand Valley Metro Council	*Kendra Wenzel*
Groundwater Board	*Phil Kuyers, Jordan Jorritsma (TBC)*
Holland SmartZone Local Development Finance Authority	*Jordan Jorritsma*
Housing Commission	*Doug Zylstra*
*Insurance Authority**	*John Teeples, Jacob Bonnema, Doug Zylstra*
Kent, Ottawa, Muskegon, Foreign Trade Zone Authority	*Josh Brugger*
*Land Bank Authority**	*John Teeples*
*Lloyd's Bayou Lake Board**	*Josh Brugger*
Local Emergency Planning Committee	*Allison Miedema*
Macatawa Area Coordinating Council	*Jacob Bonnema*
MSU Extension Advisory Council	*Phil Kuyers, Jim Barry*
Materials Management Planning Com.	*Joe Moss (TBC)*
Parks and Recreation Commission	*Phil Kuyers*
*Plat Board**	*John Teeples*
*Spring Lake Lake Board**	*Josh Brugger*
Veterans Services Committee	*Kendra Wenzel^*
West Michigan Airport Authority (Tulip City Airport)	*Non-Commissioner appointed in 2024*
West Michigan Enforcement Team Policy Board (WEMET)	*Joe Moss*
West Michigan Regional Planning Commission	*Jim Barry*
West Michigan Shoreline Regional Development Commission	*Josh Brugger*

^ Indicates a statutory term applies. CMH term/expiration dates as follows: Sylvia Rhodea - term ends on 3/31/2026, Kendra Wenzel - term ends on 3/31/2026, Jordan Jorritsma - apponted 1/28 to fill vacant seat w/term term ending on 3/31/2025, and appointed to same seat w/term start date of 4/1/2025 and term end date of 3/31/2028. Veterans Services Committee: Kendra Wenzel - term ends on 12/31/2027.

"TBC" - To Be Confirmed pending review/determination of Bylaws and/or State Statute requirements.

** Indicates that some Chair assignments are determined by statutory requirement, historic precedent, and/or precedence.*

Commissioner Rhodea agreed to resign from the Ottawa County Groundwater Board effective immediately.

Commissioner Bonnema agreed to resign from the Materials Management Planning Commission effective immediately.

B/C 25-043 Joe Moss moved to amend motion B/C 25-042 to remove Joe Moss from the Materials Management Planning Commission.

The motion passed.

B/C 25-044 Sylvia Rhodea moved to amend the assignment list to state that the appointment of Jordan Jorritsma on the Groundwater Board is pending the review and resolution of the second Commissioner seat.

The motion passed.

B/C 25-045 Josh Brugger moved to create a five-Commissioner ad hoc committee titled the Appointment and Alignment Committee, whose purpose shall be to:

> *Bring forth qualified candidates to the Board of Commissioners for appointment to open seats on county-based boards, commissions, authorities, and councils, And, To review and make recommendations to the Board of Commissioners for adjustments to term expiration dates of non-Commissioner appointments to county-based boards, commissions, authorities, and councils, such that said appointments are in alignment with their respective bylaws and, where applicable, state statutes.*

The motion passed.

B/C 25-046 Joe Moss moved to appoint the following five Commissioners to the Appointment and Alignment Committee:

Josh Brugger
Phil Kuyers
Doug Zylstra
Allison Miedema
Jordan Jorritsma

The motion passed.

B/C 25-047 Joe Moss moved to readjust the agenda to address the Consent Item that Commissioner Miedema moved to an action request from 8I to the new 8G.

The motion passed.

B/C 25-048 Allison Miedema moved to ratify all contracts for the period of December 20, 2024, to January 28, 2025, currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

The motion passed by the following votes: Yeas: Phil Kuyers, Jim Barry, Jacob Bonnema, Doug Zylstra, Jordan Jorritsma, Josh Brugger, John Teeples. (7)

Nays: Joe Moss, Sylvia Rhodea, Kendra Wenzel, Allison Miedema. (4)

B/C 25-049 Joe Moss moved to amend motion B/C 25-048 to remove contact #2518, the SPOKE contract from the Ratification list.

The motion failed by the following votes: Nays: Josh Brugger, Doug Zylstra, Phil Kuyers, Jim Barry, Jordan Jorritsma, Jacob Bonnema, John Teeples. (7)

Yeas: Joe Moss, Sylvia Rhodea, Allison Miedema, Kendra Wenzel (4)

B/C 25-050 Doug Zylstra moved to approve and appoint Lavonne (Vonnie) VanderZwaag to fill the vacancy of Seat A which expires on 3-31-25 on the Community Mental Health Board and to approve and appoint her to a new term effective 4-1-25 to 3-31-28.

B/C 25-051 Joe Moss moved to send the open seat in motion B/C 25-049 to the newly created Ad-Hoc Committee and open it up for anyone to apply for.

B/C 25-052 Sylvia Rhodea moved to amend Commissioner Moss's motion B/C 25-050 to remove "sending the open seat to the Ad-Hoc Committee" and instead appoint Jordan Jorritsma effective immediately.

The motion passed by the following votes: Yeas: Sylvia Rhodea, Kendra Wenzel, Allison Miedema, Joe Moss, Jordan Jorritsma, Phil Kuyers, Jim Barry, John Teeples. (8)

Nays: Josh Brugger, Doug Zylstra, Jacob Bonnema. (3)

B/C 25-053 Sylvia Rhodea moved to approve and appoint Jordan Jorritsma to fill the vacancy of Seat A which expires on 3-31-25 on the Community Mental Health Board and to approve and appoint her to a new term effective 4-1-25 to 3-31-28.

The motion passed by the following votes: Yeas: Doug Zylstra, Josh Brugger, Jordan Jorritsma, Phil Kuyers, Jim Barry, Allison Miedema, Jacob Bonnema, Sylvia Rhodea, Joe Moss, Kendra Wenzel, John Teeples. (11)

B/C 25-054 Phil Kuyers moved to go into closed session at 8:39 p.m. for all reasons permitted under the OMA, including: (2/3 votes needed)

I. *To consult with the attorneys regarding the strategy in connection with the pending litigation of Gibbs v. OC Board of Commissioners, AAA, Case # 01-24-006-3750 Gibbs V Ottawa County and Moss, USDC-WD, Case # 1:24-CV-357-JMB-RSK; pursuant to OMA section 8(e) because an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.*

The motion failed by the following votes: Nays: Allison Miedema, Joe Moss, Sylvia Rhodea, Kendra Wenzel, Josh Brugger. (5)

Yeas: Jordan Jorritsma, Jim Barry, Doug Zylstra, Phil Kuyers, Jacob Bonnema, John Teeples. (6)

B/C 25-055 Doug Zylstra moved to add a discussion item on the agenda to discuss the litigation of Gibbs v OC Board of Commissioners in an open session.

The motion passed by the following votes: Yeas: Jacob Bonnema, Jordan Jorritsma, Josh Brugger, Doug Zylstra, Phil Kuyers, John Teeples. (6)

Nays: Allison Miedema, Kendra Wenzel, Jim Barry, Sylvia Rhodea, Joe Moss. (5)

B/C 25-056 Joe Moss moved to move motion B/C 25-055 to the Insurance Authority for further work.

The motion failed by the following votes: Nays: Phil Kuyers, Jim Barry, Doug Zylstra, Josh Brugger, Jacob Bonnema, Jordan Jorritsma, John Teeples. (7)

Yeas: Joe Moss, Allison Miedema, Kendra Wenzel, Sylvia Rhodea. (4)

B/C 25-057 Joe Moss moved to go into a recess at 8:50 p.m.

The motion passed.

Chairperson Teeples called the meeting back to order at 9:09 p.m.

B/C 25-058 Josh Brugger moved to settle the Gibbs v OC Board of Commissioners pursuant to the settlement agreement presented by the Board's legal counsel.

The motion passed by the following votes: Yeas: Doug Zylstra, Josh Brugger, Jordan Jorritsma, Phil Kuyers, Jim Barry, Jacob Bonnema, John Teeples. (7)

Nays: Allison Miedema, Sylvia Rhodea, Joe Moss, Kendra Wenzel. (4)

Committee Reports

None.

Public Comment

1. Sheila Dettloff-Holland Township

Online Public Comment

1. Joseph Parnell McCarter-Georgetown Township

Discussion Items

A. Administrator Search-Interim Administrator Gary Rosema and Erik Charters gave an update on the RFP for Executive Recruitment Services.

Administrator Updates

Interim Administrator Gary Rosema gave an update.

Commissioner Comments

Commissioners Rhodea, Zylstra, Kuyers, Brugger, Bonnema, Moss, and Teeples gave comments.

Adjournment at Call of the Chairperson

The Chairperson adjourned the meeting at 10:20 p.m.

JUSTIN F. ROEBUCK, Clerk/Register
Of the Board of Commissioners

JOHN TEEPLES, Chairperson
Of the Board of Commissioners