Agenda
Finance and Administration Committee
West Olive Administration Building – Board Room and YouTube
12220 Fillmore, West Olive, MI 49460
Tuesday, March 11, 2025
10:30 AM

Communication: Outdoor Discovery Center Update; Dave Nyitray, President & COO

Public Comment

Approval of Agenda

Consent Resolutions:

1. Approval of Minutes from February 11, 2025, Finance and Administration Committee Meeting

Agenda and Action Requests:

1. Statement of Review
   Suggested Motion:
   To approve the Statement of Review.

2. Accounts Payable for January 31, 2025, through February 28, 2025
   Suggested Motion:
   To approve the general claims in the amount of $18,707,333.63 as presented by the summary report for January 31, 2025, through February 28, 2025.

3. Tyler Technologies License and Service Agreement Renewal
   Suggested Motion:
   To approve and forward to the Board of Commissioners the annual renewal of the Tyler Technologies License and Services Agreement Contract for a total cost of $114,911.

4. Merit Internet Upgrade
   Suggested Motion:
   To approve and forward to the Board of Commissioners the Distribution Denial of Services (DDoS) Protection Service Agreement with Merit Network, upgrading to a 5-year agreement, terminating and replacing the prior 3-year agreement. The initial request includes new equipment, installation, and network access along with annual fees for service and support.

5. Sheriff's Office Position Upgrade
   Suggested Motion:
   To approve and forward to the Board of Commissioners the request from the Sheriff's Office to upgrade one Court Services Deputy to one Jail Sergeant at the cost of $28,790.

6. Community Mental Health Position Request
   Suggested Motion:
   To approve and forward to the Board of Commissioners the request from Community Mental Health to add the new position of 1.0 FTE Mental Health Clinician pay grade 10 paid for by grant funds.

7. Community Mental Health Position Upgrade
   Suggested Motion:
   To approve and forward to the Board of Commissioners the request from Community Mental Health to upgrade the position of one (1) 1.0 FTE Community Health Worker pay grade 3 to the Community Navigator Aide pay grade 7 paid for with grant funds.

8. Community Mental Health Position Upgrade
   Suggested Motion:
   To approve and forward to the Board of Commissioners the request from Community Mental Health to upgrade the position of one (1) 1.0 FTE Mental Health Supervisor pay grade 13 to the Director of Crisis Services pay grade 15.

9. FY2025 Budget Adjustments
   Suggested Motion:
   To approve and forward to the Board of Commissioners the FY2025 budget adjustments per the attached schedule.

Discussion Items: None

Committee Reports:

1. Treasurer's Financial Month End Update; Cheryl Clark

Public Comment

Adjournment at Call of the Chairperson

Note: Public Comments on the day's business are to be limited to three (3) minutes.