John Teeples
Chairperson

Josh Brugger
Vice-Chairperson

Ottawa County
Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 28, 2025, at 6:30 PM** *for the regular meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.*

The Agenda is as follows:

1. *Call to Order by the Chairperson*

2. *Prayer and Pledge of Allegiance*

3. *Roll Call*

4. *Correspondence*

5. *Public Comment*

6. *Approval of Agenda*

7. *Consent Resolutions:*

   From the County Clerk/Register

   A. *Board of Commissioners Meeting Minutes*
   Suggested Motion:
   To approve the minutes of the December 19, 2024, Board of Commissioners Meeting, the January 2, 2025, and January 7, 2025 Board of Commissioners Organizational Meetings and the minutes of the January 14, 2025, Board of Commissioners Special Meeting.

   B. *Post-Execution Ratification of Contracts under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy*
   Suggested Motion:
   To ratify all contracts for the period of December 20, 2024, to January 28, 2025, currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

Jim Barry | Jordan Jorritsma | Douglas Zylstra | Jacob Bonnema | Joe Moss
Kendra Wenzel | Sylvia Rhodea | Phil Kuyers | Allison Miedema

From the Planning and Policy Committee

D. *Ottawa County Parks Foundation Project Agreement for Rosy Mound Expansion*
Suggested Motion:
To approve the Project Agreement between Ottawa County Parks Foundation and Ottawa County Parks and Recreation Commission for the Rosy Mound Expansion.

E. *Historic Ottawa Beach, West Michigan Park Association, VanDyk Parking License*
Suggested Motion:
To approve the License Agreement to provide access and parking for West Michigan Park Association, VanDyk lot (0 North Park Avenue), or one substantially similar.

From the Finance and Administration Committee

F. *Accounts Payable for November 18, 2024 through December 20, 2024*
Suggested Motion:
To approve the general claims in the amount of $20,259,740.82 as presented by the summary report for November 18, 2024, through December 20, 2024.

G. *Dental Assistant: Increase FTE from 0.8 FTE to 1.0 FTE*
Suggested Motion:
To approve the request from the Ottawa County Department of Public Health to increase the hours of the Dental Assistant position from 0.8 FTE to 1.0 FTE at a cost of $20,419, funded by the KOHA funding from the State of Michigan.

H. *Hearing & Vision Technician: New 1.0 FTE*
Suggested Motion:
To approve the request from the Ottawa County Department of Public Health to create a 1.0 FTE Hearing & Vision Technician position at a cost of $83,244, funded by the ELPHS funding from the State of Michigan.

I. *Hearing & Vision Clerk: Increase FTE from 0.5 FTE to 0.8 FTE*
Suggested Motion:
To approve the request from the Ottawa County Department of Public Health to increase the hours of the Hearing and Vision Clerk position from 0.5 FTE to 0.8 FTE at a cost of $24,568, funded by the ELPHS funding from the State of Michigan.

J. *Substance Use Disorder Educator: Reinstate 0.6 FTE*
Suggested Motion:
To approve the request from the Ottawa County Department of Public Health to create a 0.6 FTE SUD Educator position at a cost of $62,607, funded by the Lakeshore Regional Entity Substance Use Disorder Block Grant.

K. *Interlocal Prosecution Agreement*

Suggested Motion:

To approve the Interlocal Prosecution Agreement between Ottawa County and Allegan County

L. *FY2025 Budget Adjustments*

Suggested Motion:

To approve the FY2025 budget adjustments per the attached schedule.

8. *Action Requests*

A. *Michigan Earned Sick Time Act - Implementation*

Suggested Motion:

To approve adding the employee benefit under the Michigan Earned Sick Time Act (MESTA).

B. *Employment Agreement for Interim County Administrator*

Suggested Motion:

To approve the employment agreement for Interim County Administrator.

C. *Amend Board Rule 2.3*

Suggested Motion:

To amend section 2.3 of the Rules of the Ottawa County Commissioners to read as follows:

> *For all active commissioner assignments on non-standing Board Committees, county and community-based commissions, authorities, boards (such as CMH and Parks and Recreation), the Chairperson shall make all assignments for seats that are dedicated to the Board, subject to bylaws, ordinances and state statute, and the approval of the Board of Commissioners by majority vote.*

D. *2025 Committee Assignments*

Suggested Motion:

To approve the Chairman's 2025 recommended appointments of Commissioners to community boards, commissions, authorities, and councils per section 2.3 of the Rules of the Ottawa County Commissioners.

E. *Appointment and Alignment Committee*

Suggested Motion:

To create a five-Commissioner ad hoc committee titled the Appointment and Alignment Committee, whose purpose shall be to:

> *Bring forth qualified candidates to the Board of Commissioners for appointment to open seats on county-based boards, commissions, authorities, and councils, And,*
> *To review and make recommendations to the Board of Commissioners for adjustments to term expiration dates of non-Commissioner appointments to county-based boards, commissions, authorities, and councils, such that said appointments are in alignment with their respective bylaws and, where applicable, state statute.*

F. *Appointment and Alignment Committee Members*

Suggested Motion:

To appoint the following five Commissioners to the Appointment and Alignment Committee

Josh Brugger
Phil Kuyers
Doug Zylstra
Allison Miedema
Jordan Jorritsma

G. *Old Business - Community Mental Health Board Vacancy*

Suggested Motion:

To approve and appoint Lavonne (Vonnie) VanderZwaag to fill one (1) vacancy on the Community Mental Health Board beginning January 1, 2025, and ending March 31, 2026.

H. *Closed Session*

Suggested Motion:

To go into a closed session for all reasons permitted under the OMA, including:

1. *To consult with the attorneys regarding the strategy in connection with the pending litigation of Gibbs v. OC Board of Commissioners, AAA, Case # 01-24-006-3750 Gibbs V Ottawa County and Moss, USDC-WD, Case # 1:24-CV-357-JMB-RSK; pursuant to OMA section 8(e) because an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.*

9. *Committee Reports: None*

10. *Public Comment*

11. *Discussion Items*

A. *Administrator Search*

12. *Administrator Updates*

13. *Commissioner Comments*

14. *Adjournment at Call of the Chairperson*