

Agenda
Ottawa County Housing Commission
West Olive Administration Building – Conference Room F
12220 Fillmore Street, West Olive, MI 49460
Friday, May 16, 2025, 10:00 am



1. Call to Order
2. Establish Quorum
3. Public Comments
4. Approval of the Agenda for the May 16, 2025 Meeting
5. Approval of the [Minutes](#) from the April 3, 2025 Meeting
6. Old Business

A. Small Footprints Homes Project Update

Note: As part of public comment, commentors, if they choose, may provide a response to this question posed by the Commission: *Would you say that building smaller homes (1000 square feet and less, and on smaller lots such as under 3,000 square feet) throughout the County is a desirable solution to housing affordability?*

7. New Business
8. Public Comments
9. Other Business/Discussion Items
 - A. 2025 Housing Needs Assessment: Data Release Event – June 17 at 8:30am (Fillmore Complex)
 - B. Next Meeting: June 4, 2025 (10:00 a.m.)
10. Adjournment

UNOFFICIAL MINUTES**OTTAWA COUNTY HOUSING COMMISSION**

DATE: April 3, 2025

PLACE: Ottawa County Fillmore Complex, Conference Room F

PRESENT: Holly Cole, Jared Schuitema, Doug Zylstra

ABSENT: Pat Harmon, Klynt Marcusse

STAFF: Matt Daub, Ron Frantz, Rich Lakeberg, Paul Sachs, Pam VanderMolen

PUBLIC: Chris Crothers, Steve Grose, Bob Karsten, Nick Rolinski, Chris Uhl

CALL TO ORDER

President Schuitema called the meeting to order at 10:01 a.m. A quorum was present to do business.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA AND MINUTES

HC 25-08 Cole moved to approve the Agenda for April 3, 2025. The motion passed.UNANIMOUS

HC 25-09 Zylstra moved to approve the Minutes from February 13, 2025. The motion passed.
UNANIMOUS

OLD BUSINESS

Chris Uhl (IFF) presented an update on the Revolving Loan Fund (RLF).

Daub and Rolinski provided an overview on the progress of the Small Footprint Homes Concept. Discussions included concept #4 quote, shared septic, HOAs, and next steps.

NEW BUSINESS

Lakeberg informed the Commissioners of the County's most recent podcast featuring Small Footprint Homes. VanderMolen will send the link following today's meeting.

PUBLIC COMMENTS

Public comments were made by the following:

1. Steve Grose

OTHER BUSINESS/DISCUSSION ITEMS

Sachs informed the Commission that Housing Next will be presenting the 2025 Housing Needs Assessment at a data release event on June 17 in this building. VanderMolen will send the registration link to the Commissioners following today's meeting.

UNOFFICIAL MINUTES

President Schuitema requested rescheduling the May meeting due to a scheduling conflict. The Commission discussed and tentatively rescheduled the next Housing Commission meeting for Thursday, May 15, 2025 at 10:00 am, upon confirmation of today’s absent Commissioners’ availability.

ADJOURNMENT

HC 25-10 Schuitema moved to adjourn the meeting at 10:52 a.m. The motion passed.
UNANIMOUS