

OTTAWA COUNTY HOUSING COMMISSION

DATE: November 6, 2025

PLACE: Ottawa County Fillmore Complex, Conference Room F

PRESENT: Ken Brune, Pat Harmon, Klynt Marcusse, Jared Schuitema, Doug Zylstra

ABSENT: None

STAFF: Matt Daub, Rich Lakeberg, Joe Pierce, Paul Sachs, Pam VanderMolen

PUBLIC: Mandy Cooper, Christina Fort, Steve Grose, Erin Kamphuis, Bob Karsten, Nick Rolinski, Dave Rozman, R. Wenger (virtual)

CALL TO ORDER

President Schuitema called the meeting to order at 10:01 a.m. A quorum was present to do business.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA AND MINUTES

HC 25-29 Zylstra moved to approve the Agenda for November 6, 2025. The motion passed.
UNANIMOUS

HC 25-30 Zylstra moved to approve the Minutes from October 2, 2025. The motion passed.
UNANIMOUS

OLD BUSINESS

Lakeberg provided a presentation on the website mock-up for the Small Footprint Homes Initiative. The Commission provided suggested changes in regards to municipality selection, map of local municipalities acceptable to the project, and links/contacts to include in the response to the concept purchaser. Rolinski provided input on the website disclaimer. Local zoning and PUDs were also discussed.

Sachs provided the Commissioners with a map showing groundwater concern areas and municipal water service areas. Sachs provided a brief overview of next steps for the Corridor Analyses. Discussions included involving the workforce development community and last night's Blenden Township Planning Commission meeting regarding the proposed project BESS.

NEW BUSINESS

Mandy Cooper provided a presentation on Lakeshore Advantage. Discussions included workforce housing, local zoning, anchoring 20-30 year olds to this area, current job opening at Lakeshore Advantage, and rent vs. homeownership.

Sachs informed the Commissioners that plans are taking place to organize the first Housing Partners Roundtable to be held during the first quarter of 2026.

PUBLIC COMMENTS

Public comments were made by the following:

1. Dave Rozman

OTHER BUSINESS/DISCUSSION ITEMS

President Schuitema stated that the next Housing Commission meeting is scheduled for Thursday, December 4. VanderMolen asked the Commissioners if they preferred the 2026 schedule to continue as the first Thursday of the month, however suggested the January meeting be held on the second Thursday due to the New Year holiday. The Commission agreed on both accounts.

ADJOURNMENT

HC 25-31 President Schuitema moved to adjourn the meeting at 11:02 a.m. The motion passed.
UNANIMOUS