OTTAWA COUNTY HOUSING COMMISSION

DATE: September 4, 2025

PLACE: Ottawa County Fillmore Complex, Conference Room F

PRESENT: Ken Brune, Pat Harmon, Klynt Marcusse, Jared Schuitema, Doug Zylstra

ABSENT: None

STAFF: Matt Daub, Ron Frantz, Paul Sachs, Pam VanderMolen

PUBLIC: Rosalie Austin, Steve Johnson, Nick Rolinski, Dave Rozman, Mike Winans

CALL TO ORDER

President Schuitema called the meeting to order at 10:00 a.m. A quorum was present to do business.

PUBLIC COMMENTS

Public comments were made by the following:

1. Dave Rozman

APPROVAL OF AGENDA AND MINUTES

HC 25-22 Zylstra moved to approve the Agenda for September 4, 2025. The motion passed.
UNANIMOUS

HC 25-23 Harmon moved to approve the Minutes from August 7, 2025. The motion passed.
UNANIMOUS

OLD BUSINESS

Daub and Rolinski provided an overview on the progress of the overall Small Footprint Homes Initiative, as well as an update on recent progress with the proposed Paw Paw Ridge small homes project being pursued in the City of Holland. An Open House for the project is scheduled early October. Discussions on the overall initiative included zoning regulations, use of Planned Unit Development (PUD) options, advocating for Accessory Dwelling Units (ADUs), hosting an educational workshop with local leaders, builders, small footprint advocates, organizing knowledge-sharing forums for each municipality, connecting with Homeowner Associations (HOAs), and the potential of municipalities utilizing data from the 2025 Ottawa County Housing Needs Assessment to evaluate their citizen's needs within the context of their existing zoning ordinance regulations and master plans. Holland Charter Township is a recent example of how a community conducted analysis of their existing zoning in relation to needed housing stock in the Township as identified in the 2025 Assessment.

Sachs informed the Commission of a potential countywide vision of master planning project. The Commission discussed and agreed that housing needs should be included in the countywide vision.

NEW BUSINESS

President Schuitema asked that the next agenda include these two discussion items: coordinating a workshop or roundtable of housing partners and advocating for a countywide vision of master planning. The Commission requested that Staff reach out to Lakeshore Advantage and Housing Next regarding attending the next meeting.

PUBLIC COMMENTS

Public comments were made by the following:

1. Dave Rozman
2. Rosalie Austin
3. Steve Johnson

OTHER BUSINESS/DISCUSSION ITEMS

President Schuitema stated that the next Housing Commission meeting is scheduled for Thursday, October 2, 2025.

ADJOURNMENT

HC 25-24 President Schuitema moved to adjourn the meeting at 11:17 a.m. The motion passed.
UNANIMOUS