

OTTAWA COUNTY HOUSING COMMISSION

DATE: May 16, 2025

PLACE: Ottawa County Fillmore Complex, Conference Room F

PRESENT: Holly Cole, Klynt Marcusse, Jared Schuitema

ABSENT: Pat Harmon, Doug Zylstra

STAFF: Matt Daub, Ron Frantz, Becky Huttenga, Paul Sachs

PUBLIC: Chris Crothers, Nick Rolinski

CALL TO ORDER

President Schuitema called the meeting to order at 10:01 a.m. A quorum was present to do business.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA AND MINUTES

- HC 25-11 Cole moved to approve the Agenda for May 16, 2025. Frantz informed the Commission that the Appointment and Alignment Committee approved striking 'subject to the ratification of the Ottawa County Board of Commissioners' from the Housing Commission Ordinance and recommended this Commission amend today's agenda to include a review of the Bylaws to align with the amended Ordinance. The Commission determined it would be best to bring the Bylaws to the next meeting for review and amendment. The motion passed. UNANIMOUS
- HC 25-12 Cole moved to approve the Minutes from April 3, 2025. The motion passed. UNANIMOUS

OLD BUSINESS

Daub and Rolinski provided an overview on the progress of the Small Footprint Homes Concept. Discussions included concept #s 2&3 renderings, local municipality information distribution, basement/foundation options, a semi-approved site location for seven homes, sewer connection, home ownership, surrounding area case studies, next steps regarding communication, and garnering public feedback.

NEW BUSINESS

None

PUBLIC COMMENTS

None

OTHER BUSINESS/DISCUSSION ITEMS

President Schuitema and Sachs reminded the Commission that Housing Next will be presenting the 2025 Housing Needs Assessment at a data release event on June 17 in this building.

The Commission discussed their availability for the June Housing Commission meeting. Staff will confirm availability with today's absent Commissioners to confirm the June meeting date. (*Meeting has been confirmed for Wednesday, June 4, 2025 at 10:00 a.m.*).

ADJOURNMENT

HC 25-13 President Schuitema moved to adjourn the meeting at 10:49 a.m. The motion passed.
UNANIMOUS